

# Economy and Resources Scrutiny Committee Agenda



9.30 am Thursday 1 July 2021  
Council Chamber, Town Hall,  
Darlington. DL1 5QT

**Members and Members of the Public are welcome to attend this Meeting.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. Minutes –  
To approve the Minutes of the meeting of this Scrutiny Committee held on 1 April 2021  
(Pages 3 - 8)
4. COVID-19 Business Grants – Report of the Chief Executive.  
(Pages 9 - 12)
5. Revenue Outturn 2020/21 – Report of the Group Director of Operations.  
(Pages 13 - 36)
6. Revenue Budget Monitoring 2021/22 - Quarter 1 –  
Report of the Group Director of Operations.  
(Pages 37 - 56)
7. Project Position Statement and Capital Programme Monitoring Outturn 2020/21 –  
Report of the Group Director of Operations and Group Director of Services.  
(Pages 57 - 88)
8. Work Programme – Report of the Group Director of Operations  
(Pages 89 - 98)

9. SUPPLEMENTARY ITEMS (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
10. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Wednesday, 23 June 2021**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Bartch, Boddy, Crudass, Durham, Harker, L Hughes, Mrs D Jones, McEwan, Paley, Renton and Wright

If you need this information in a different language or format or you have any other queries on this agenda please contact Shirley Wright, Democratic Manager, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays E-mail: [shirley.wright@darlington.gov.uk](mailto:shirley.wright@darlington.gov.uk) or telephone 01325 405998

## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE**

Thursday, 1 April 2021

**PRESENT** – Councillors Durham (Chair), Bartch, Boddy, Crudass, Harker, L Hughes, Mrs D Jones, McEwan, Paley, Renton and Tait

**APOLOGIES** –

**ABSENT** –

**ALSO IN ATTENDANCE** – Councillors Johnson, Keir and Marshall

**OFFICERS IN ATTENDANCE** – Elizabeth Davison (Group Director of Operations), Mark Ladyman (Assistant Director Economic Growth), Mike Crawshaw (Head of Leisure and Cultural Services), Christopher Mains (Towns Fund Programme Manager), Andrew Perkin (Business Growth and Investment Manager), Jochen Werres (Planning Policy Officer) and Shirley Wright (Democratic Manager)

### **ER26 DECLARATIONS OF INTEREST**

Councillor Tait declared an interest in Minutes ER31 and ER32 below as an employee of BT and EE. There were no other declarations of interest reported at the meeting.

### **ER27 MINUTES**

Submitted – The Minutes of a meeting of this Scrutiny Committee held on 4 February, 2021.

**RESOLVED** – That the Minutes be approved as a correct record.

### **ER28 PERFORMANCE INDICATORS QUARTER 3 2020/21**

The Managing Director submitted a report (previously circulated) providing Members with information in relation to performance against key performance indicators for quarter 3 2020/21 for those areas within the remit of this Scrutiny Committee.

It was reported that the indicators were measured against targets and were compared to previous years, however, Members were requested to note that this had been a very different year in view of the Covid 19 pandemic and that whilst the Council's response to the pandemic had been extremely positive, there had been an impact on some services which needed to be taken into account.

Further specific detailed information on the performance in areas across Revenues, Governance and the Local Economy was contained within the submitted report.

Discussion ensued on the performance in relation to sickness absence within the Authority which was showing an improvement against the same period last year and the possible reason for that due to people having the flexibility to work from home, the actions being taken in relation to the management of stress related absence which

remained the highest absence reason; evidence which suggested that stress related absence nationally was more prevalent in women than men due to loneliness, anxiety and depression, although from the analysis undertaken within the Local Authority, there was no evidence to suggest that working from home did have a negative impact on the figures; the 76 per cent return rate of the Working from Home Survey which had been undertaken and was currently being analysed and which showed that approximately 80 per cent of employees were comfortable working from home, the need to monitor the effect of any return to the office on employees, whether there was any indication of any potential increase in staff turnover once normality returned; and the reduction in the number of reportable accidents which was positive.

Reference was also made to those performance indicators in relation to the employment rate, the average annual income of Darlington residents and Darlington employees and clarification was given that the indicator in relation to the annual average income of Darlington residents was inclusive of unemployment, pension incomes etc. Following a question by a Member about whether there may have been an uplift in lower paid jobs in the Town as although the employment rate had increased by six per cent in 2019/20 the average employee income had decreased, it was reported that there were a number of influences which affected the outcome of this indicator and a full analysis could be undertaken to understand those reasons.

In relation to the Planning indicators and the delay in determining both major and minor applications which had shown a drop in performance, it was reported that as the authority did not receive many major applications, any delay would have a detrimental impact on the indicator and that, in relation to the minor applications, this was due to resource issues in the current circumstances and Members were reassured that performance would improve.

**RESOLVED** – That the report be received.

## **ER29 RE-OPENING OF TOWN CENTRE BUSINESSES**

The Assistant Director Economic Growth and the Head of Culture gave Members a verbal update on the work currently being undertaken to support the re-opening of Town Centre businesses when restrictions began to be lifted.

It was reported that although there was still some uncertainty around the actual dates for the lifting of some restrictions, work was on-going in preparation of the expectation that hospitality, non-essential retail and other businesses would be able to open from 12 April 2021 and that support was being given around that and ensuring that businesses were equipped to open in a safe manner.

Members were advised that following the successful re-opening of the Town Centre in August last year, it was planned to follow those principles again and specific information on how this would be achieved was presented to Members, including options being looked at to assist businesses being able to trade outside safely and taking into account any accessibility issues; engagement and networking between businesses to assist and share learning with each other; promotional campaigns to welcome people to Darlington, based on the spring theme; and events planned within the Town for the remainder of the year, particularly over the next few weeks, which were focussed on street theatre and roving entertainment to create an atmosphere of

warmth and welcome and ensure that static crowds were not gathering.

**RESOLVED** – That the update be noted.

### **ER30 COVID-19 - BUSINESS SUPPORT GRANTS UPDATE**

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) updating Members on the current position in relation to the various Government funded support grant schemes allocated to local authorities to enable them to support local businesses adversely affected by the Covid 19 restrictions. Information was also provided on a number of other business support measures which had been announced in the March 2021 Budget.

It was reported that although some of the schemes had now closed of the six support schemes which had been operating £11,272,736.81 had been awarded to date to Darlington businesses.

Members were advised that, with effect from today, a new scheme of support had been launched, which included £5 billion in Restart Grants to support local economies as they emerged from the pandemic and lockdown restrictions and commenced a path of recovery. It was reported that the restart grant which superseded the existing wide range of grants, with the exception of the Additional Restrictions Grant, would offer those businesses which had been forced to close during lockdown, one-off financial support with grants of up to £6,000 for non-essential retail and up to £18,000 for hospitality, leisure, personal care and accommodation businesses, however the Additional Restrictions Grant was only available to those businesses which had received support under the National Local Restriction Support Grant Schemes.

Discussion ensued on how much of the £5 billion restart grant would be allocated to Darlington; how those grants would be awarded; the support given to local businesses to ensure they applied for any grants they were entitled to; the current criteria in Darlington for entitlement to the Additional Restrictions Grant which did not include the construction industry as a priority sector; the challenges faced by the local authority in prioritising sectors to receive support and to regular reviews of the scheme to review those priority sectors; the intention that all the government funding which had been allocated would be utilised and allocated to local businesses and the need to ensure and support all businesses in applying for any eligible grants to ensure the schemes were maximised.

**RESOLVED** – That the update be noted.

### **ER31 TOWNS FUND - UPDATE**

The Towns Fund Programme Manager gave a verbal update on the progress, to date, in relation to the use of the £1 million of accelerated funding as part of the Towns Fund – Forward Funding.

The presentation covered four projects within the overall project which included improvements to the historic Yards, Town Centre lighting enhancements, Town Centre WIFI and the acquisition of Northgate property and reference was made to the positive feedback which had been received on those individual projects and the

successful engagement with local businesses both in the Yards and along Skinnergate.

Reference was also made to the £22.3 million which had been secured through the Town Deal to fund the Town Investment Plan which aimed to drive the sustainable economic regeneration of the town to deliver long term economic and productivity growth; the nine intervention projects within the Heads of Terms Agreement; the detailed prioritised project information which had been provided to the Ministry for Housing, Communities and Local Government; the completion of the business cases which were required for each intervention; and the Town Deal Summary Document which needed to be submitted to the Government within twelve months of agreeing the Heads of Terms.

It was also reported that the Authority had been successful in receiving additional capacity funding of £70,000 which would go into the fund to assist in its delivery.

Discussion ensued on the Adult learning project, a project with Darlington College which was one of the nine interventions and which had been fast tracked and funding of £575,000 allocated and the next steps in relation to engagement and project development as part of the overall investment plan.

It was suggested that Members could undertake some visits to see some of the work which had been and was continuing to be undertaken.

**RESOLVED** – That the current position be noted.

### **ER32 BROADBAND INFRASTRUCTURE IN DARLINGTON - UPDATE**

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) updating Members on the current position in relation to Broadband Infrastructure and roll out across the Town. It was reported that the infrastructure rollout and upgrades to gigabit enabled speeds on fibre to premises was taking place via three different routes, namely commercial roll out; publicly funded and the current Rural Gigabit Voucher Scheme.

It was reported that some areas of the Town and rural areas were not currently well serviced by Broadband and the submitted report outlined what was currently available to communities; the commitment to ensure that any new build had access to gigabit enabled broadband; to work which was being undertaken with partners and providers; to the challenges which were faced with the infrastructure having a mix of private and public sector providers and to the view that that the infrastructure should be undertaken by the public sector to ensure that all citizens have fair access.

**RESOLVED** – That the report be noted.

### **ER33 WORK PROGRAMME**

The Managing Director submitted a report (previously circulated) on the work programme of this Scrutiny Committee for the Municipal Year 2020/21.

It was reported that, at this stage in the Municipal Year, the Scrutiny Committee had

undertaken the majority of work included within its work programme and that the scheduled items had been included in the archived section of the submitted report. Those items would however, be brought forward again at the start of the 2021/22 Municipal Year for Members to consider if they wished to include them in the work programme for the next Municipal Year.

Reference was also made to two items which had not been brought to this Scrutiny Committee this year due to resource issues associated with the work being done in relation to the current pandemic and timing issues and it was reported that these would be brought to the Scrutiny Committee later this year.

In relation to the Performance Indicators within the remit of this Scrutiny Committee it was suggested that Members meet to discuss which indicators they would like to see as part of the future work programme.

**RESOLVED** – That the report be received.

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**ECONOMY AND RESOURCE SCRUTINY COMMITTEE  
1 JULY 2021**

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**COVID-19 BUSINESS GRANTS**

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**SUMMARY REPORT**

**Purpose of the Report**

1. The purpose of the report is to provide an overview of the distribution of the Covid-19 grants awarded to Darlington businesses.

**Summary**

2. Darlington Borough Council have administered various financial support schemes for business on behalf of the Government throughout the pandemic.
3. The total value of Covid-19 financial support grants awarded to Darlington businesses since the start of the pandemic in March 2020 is £44,101,740.

**Recommendation**

4. It is recommended that Members note the report.

**Ian Williams, Chief Executive**

**Background Papers**

None

A Perkin : Extension 6308

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Wellbeing	There are no Health and Well Being Issues.
Carbon Impact and Climate Change	There are no direct carbon impact issues as a result of this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	Darlington businesses.
Budget and Policy Framework	The decision does not represent a change to the budget policy framework.
Key Decision	This report does not require a key decision.
Urgent Decision	This report does not require an urgent decision.
One Darlington: Perfectly Placed	This issues contained within the report will contribute to the economy by providing support to local businesses.
Efficiency	There are no specific efficiencies identified in this report.
Impact on Looked After Children and Care Leavers	The report has no impact on Looked After Children or Care Leavers.

## MAIN REPORT

### Information and Analysis

5. Darlington Borough Council have administered the various financial support schemes for business on behalf of the Government.
6. The table below shows the number of grants awarded and overall values for the national Local Restrictions Support Grants:

<b>Local Restriction Support Grants (October 2020 – March 2021)</b>					
	<b>Applications</b>	<b>Approved</b>	<b>Declined</b>	<b>Awaiting Decision</b>	<b>Amount Paid</b>
<b>LRSG Open</b>	364	224	140	0	£192,075.70
<b>LRSG (Closed Addendum) National Lockdown</b>	1,099	871	228	0	£1,336,122.00
<b>LRSG Tier 3</b>	461	265	196	0	£427,264.43
<b>Christmas Support Payment for Pubs</b>	77	51	26	0	£51,000.00
<b>LSRG Tier 4/National Lockdown</b>	1,279	909	369	1	£4,416,912.37
<b>Closed Business Lockdown Payment</b>	893	893			£4,028,285.71
<b>TOTAL:</b>	<b>4,173</b>	<b>3,207</b>	<b>959</b>		<b>£10,451,660.21</b>

7. As part of the March 2021 Budget, the Government set out a new wave of support measure for the small businesses, including Restart Grants to support local economies as they emerge from the pandemic and lockdown restrictions and commence a path of recovery. The awards so far are as follows:

<b>Restart Grants</b>				
<b>Applications</b>	<b>Approved</b>	<b>Declined</b>	<b>Awaiting Decision</b>	<b>Amount Paid</b>
<b>901</b>	<b>793</b>	<b>101</b>	<b>7</b>	<b>£5,666,064.00</b>

8. In addition to the national government support schemes, Darlington Borough Council was allocated £3m for delivering local discretionary grants via the Additional Restrictions Grant. The table below shows the status of grant awards from this fund.

<b>Additional Restriction Grants</b>					
	<b>Applications</b>	<b>Approved</b>	<b>Declined</b>	<b>Awaiting Decision</b>	<b>Amount Paid</b>
<b>ARG Phase I - Lockdown</b>	1004	609	395	0	£1,837,606.09
<b>ARG Phase II - Recovery</b>		472			£1,106,410.00
<b>TOTAL:</b>	<b>1,004</b>				<b>£2,944,016.09</b>

9. So far, the number and value of Covid-19 business grants awarded via the council since the start of the pandemic is as follows:

- (a) 735 Small Business Grants - £17,350,000
- (b) 364 Retail, Hospitality and Leisure Grants - £ 6,520,000
- (c) 105 Discretionary Grants - £ 1,170,000
- (d) 3,207 Local Restriction Support Grants - £10,451,660
- (e) 793 Restart Grants - £ 5,666,064
- (f) 1,081 Additional Restriction Grants - £ 2,944,016

10. The total value of Covid-19 financial support grants awarded to Darlington businesses since the start of the pandemic in March 2020 is £44,101,740.

11. As part of the delivery of the discretionary grant funding, several fraudulent attempts to claim grants have been received by Council officers. In most cases, these were identified and prevented from accessing grant funding. Of the 1004 applications, however, 3 applications were awarded grant funding to the value of £12,500 (in total). In each case, the fraudulent application had stolen the identity of an existing Darlington business, and submitted fabricated evidence to support the grant claim. All cases of suspected fraudulent grant claims are reported to the Governments National Anti-Fraud Network for investigation, and, in the case of the 3 identity thefts, each individual business has been informed.

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## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE 1 JULY 2021**

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### **REVENUE OUTTURN 2020/21**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To consider the revenue outturn 2020/21 report.

##### **Summary**

2. Attached at **Annex 1** is the revenue outturn 2020/21 report which is due to be considered by Cabinet at its meeting on 6 July 2021

##### **Recommendation**

3. It is recommended that Members consider and discuss the revenue outturn 2020/21 report.

**Elizabeth Davison  
Group Director of Operations**

##### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 2601

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

**CABINET  
6 JULY 2021**

**ANNEX 1**

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**REVENUE OUTTURN 2020/21**

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**Responsible Cabinet Member - Councillor Charles Johnson  
Resources Portfolio**

**Responsible Director – Elizabeth Davison, Group Director of Operations**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To present the 2020/21 revenue outturn (subject to Audit), to allow Members to consider the results in light of the Council's Medium Term Financial Plan (MTFP) and also to consider the Collection Fund and Housing Revenue Account outturn.

**Summary**

2. This is the last revenue budget management report to Cabinet for 2020/21 and the impact of Covid-19 (CV19) on both expenditure and income levels has been significant. To date the Government has provided a grant of £8.682m to assist with the pressures.
3. The Government has also provided a further package of support to Councils in the form of a scheme to help reimburse lost income during the pandemic where 75p of every £1 lost over and above the initial 5% of planned income from sales, fees and charges will be covered. This additional funding is anticipated to be £1.991m for 2020/21.
4. There will also be a 75% contribution to the Council Tax and Business Rate collection fund deficit due to CV19, albeit due to accounting technicalities this will transpire in the 2021/22 accounts so a provision needs to be made in the 2020/21 .
5. If all the funding comes to fruition as estimated that there will be a CV19 surplus for 2020/21 of £1.553m which will be transferred to the earmarked Covid 19 reserve as previously agreed and used to fund any continuing pressures in future years due to the ongoing pandemic.
6. Details of variances from the original budget along with changes since quarter 3 position are detailed in the main report.
7. There are a number of carry forward requests totalling £0.801m detailed in paragraphs 29 -32
8. The year-end projection, which takes into account the CV19 pressures and grants anticipated, rebasing, and non Covid pressures and savings shows an overall

improvement in the 2020-21 financial position of £5.260m (£2.317m improvement from quarter 3).

## Recommendation

9. It is recommended that :-
  - (a) The revenue outturn for 2020/21 be noted.
  - (b) The CV19 pressures and government grant received to date be noted
  - (c) The earmarked reserves requested in paragraphs 33 & 35 be approved
  - (d) The carry forward of resources referred to in paragraphs 29 to 32 be noted and approved.
  
10. The recommendations are supported by the following reasons:-
  - (a) To continue effective management of resources.
  - (b) To continue to deliver services to agreed levels.

**Elizabeth Davison**  
**Group Director of Operations**

## Background Papers

No Background papers were used in the preparation of this report.

Brett Nielsen: Extension 5403

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework
Key Decision	The report is not a key decision.
Urgent Decision	The report is not an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.



## MAIN REPORT

### Information and Analysis

11. The year-end provisional outturn position shows an improvement of £2.317m against the opening balance projections in the 2021/22 to 2024/25 MTFP.
12. Overall the projected General Fund reserves position at 31<sup>st</sup> March 2021 is £24.623m, a summary of which is shown in **Appendix 1**. Of this £13.218m is planned to be used in the period 2021 – 2025 to assist the MTFP, £5.350m is set aside to cover risk reserve balances with the remaining £6.055m available for utilisation.

### COVID - 19

13. The impact of CV19 has had a significant bearing on the Council's financial position and is reflected in the year end projections. There is still a degree of uncertainty about how, when and if all services will return to normal and what the impact will be on our communities and the wider economy; the latter points are already having an impact on increased demand for services and council tax and business rate income reductions.
14. The Government has supported Local Authorities with £4.7bn in CV19 funding of which Darlington has received £8.682m to date which is helping to more than offset the majority of this years pressures.
15. The Government announced a further package of support to Councils to help address the financial pressures relating to income loss due to CV19. The Sales Fees and Charges (SFC) scheme helps reimburse lost income during the pandemic where 75p of every £1 lost over and above the initial 5% of planned income from sales, fees and charges is covered. Darlington's allocation of this funding is estimated to be £1.991m for 2020/21.
16. The Spending Review on the 25 November 2020 announced that the Government would compensate local authorities for 75% of irrecoverable losses in council tax and business rates income expected in 2020/21 due to CV19. The resultant shortfall after the compensation has been included in the Covid costs in Appendix 4.
17. Taking into account the funding of £8.682m, the estimated SFC income of £1.991m there is anticipated to be a surplus in CV19 funding of £1.553m held in the earmarked Covid 19 reserve that will be used to fund any ongoing pressures in future years. A summary of the anticipated CV19 impact in 2020/21 is detailed in **Appendix 4**.
18. The actual expenditure on CV19 is higher than shown in Appendix 4 but the Council has received specific grants from government to fund specific expenditure and therefore has been excluded from this budget monitoring report as it has no direct effect on the Council's reserves. Examples of the grants received are Contain Outbreak Management Fund £2.685m, Surge Enforcement Fund (marshals) £0.058m, Re-opening High Street Safely Fund £0.094m and Covid Winter Grant scheme £0.492m.

19. The Contain Outbreak Management Fund (COMF) is a specific Public Health grant provided to the Council to break the chain of transmission of CV19. As members are aware, there has been a significant amount of work across all services to deliver the Council's response, with some in particular for example, Public Health, Health & Safety, Environmental Health, Community Safety and Communications being heavily deployed on CV19 throughout 2020/21. Therefore, expenditure involved in the CV19 response has been allocated against the COMF grant resulting in a corresponding underspend in a number of core budgets. This underspend will be returned to General Fund reserves for utilisation in future years.
20. The Medium Term Financial Plan 2020/21 – 2023/24 was balanced utilising general fund reserves over the period. Whilst as can be seen above the projected CV19 spend can be accommodated this year, there is significant uncertainty about future pressures and funding. The government have announced that support will continue into 2021/22 and Darlington's indicative contribution is £2.958m to assist with the ongoing impacts of the pandemic in future years. Furthermore additional funding is anticipated to help fund shortfalls in relation to the council income streams through the Sales, Fees and Charges reimbursement scheme albeit we do not know the quantum yet.

### Departmental Resources

21. Departmental out turn positions are summarised in **Appendix 2** and detailed in **Appendices 2(a) to 2(d)**.
22. The **Adults & Children's Services Group** budgets underspent by £0.193m after carry forwards at outturn. This is an improved position of £1.450m on the quarter 3 projection. The main changes since quarter 3 are summarised as follows:
  - (a) **Children's Services** overspent by £0.473m at the end of the financial year, £0.042m better than the quarter 3 position. This overspend included a CV19 cost of £0.621m so in a 'normal' year the service would have actually been in an underspend position which is very positive news given the pressures Children's services face nation wide.
  - (b) **Education** had a final overspend of £0.067m an improvement of £0.108m on the projection at quarter 3. This improvement mainly resulted from reduced pressures in transport from CV19 as additional costs of routes were offset by reduced charges during the spring term as a result of national lockdown.
  - (c) **Public Health** budgets at the year end were on target, which was an improvement of £0.263m on the projected overspend at quarter 3. Public Health budgets were projected to be overspent as a result of additional PPE requirements due to the CV19 pandemic, these costs were however offset by additional grant received from the Department for Health to prevent the transmission of the virus.
  - (d) **Adult Social Care** has a year end underspend of £0.697m, this is an improvement of £1.063m on the reported quarter 3 position. CV19 continues to have an impact on Adults with £1.697m relating to CV19.
  - (e) The savings have been achieved across a number of areas and include; £0.336m due to an increase in attrition of 30 placements in residential care

homes and a reduction of 650 domiciliary hours that were not required; £0.305m from the suspension of 22 direct payment packages and 25 direct payment reclaims as services are reduced or carers and individuals choose not to use services at this time. It is anticipated the savings here are one off as services levels are expected return to normal during 2021/22.

- (f) It was projected that there would be an increase short break stay provision during the covid pandemic, this was not as high as anticipated and has resulted in a £0.232m saving
- (g) Additional funding of £0.154m has been received from the CCG to contribute towards joint packages of care.

23. The **Economic Growth & Neighbourhood Services Group** is projecting an overspend of £4.812m which is an improvement of £1.256m from the position reported at Q3.

24. Of the £1.256m, £0.913m is covid related and of which the majority comes from an improvement in the net losses for leisure and culture, planning fees and building maintenance DLO. While projected income levels for leisure and culture have not significantly changed from those reported at Q3, savings in expenditure seen as a direct result of closures and curtailing of services have helped to reduce the severity of any net losses further. Secondment of staff to the Community Testing programme has also contributed towards the reduction in net losses as these staff costs were transferred from the service areas. Planning fees and building maintenance turnover were also able to recover back to more normal levels as the year has progressed. It should be noted that while net losses have reduced so has the amount of compensation we receive through the Sales, Fees and Charges Compensation Scheme. Taking this into account the actual overall net improvement will be the region of £0.230m.

25. Based on outturn and after accounting for CV19 related costs separately the following pressures and savings are reported;

- (a) Planning, Economic Initiatives & Asset Management overall will operationally underspend by £0.154m. This in part due to the reduction in the total costs payable in relation to backdated service charges and rental as reported at Q3 following final submission of the charges which were only backdated for 1 year. Estate fee income was also better than expected and has helped to contribute to the underspend.
- (b) Capital Projects, Transport & Highways Planning will operationally underspend by £0.050m. Losses in turnover and the subsequent fall in associated profits generated by the Highways DLO service due to the delay or cancellation of some capital works originally expected to be carried out in 2020/21 as well as an increase in costs on some schemes have been offset by underspends on concessionary fares and backdated NNDR refunds.
- (c) Community Safety staff have been involved heavily in the council's response to the pandemic which has seen these teams funded accordingly. As a result of this the service will operationally underspend by £0.208m.

- (d) Building Services was not expected to fully recover the costs and profit lost during the first lockdown, however, after taking this into account the service underspent by £0.041m.
26. The **Resources Department** budgets overspent by £0.138m after carry forwards at outturn. This is an improved position operationally of £0.217m on the quarter 3 projection.
27. The main changes in the Resources group from quarter 3 are summarised as follows:
- (a) Communications & Engagement, final budget position was an underspend of £0.143m an improvement of £0.133m on quarter 3. This underspend has arisen across the Strategy, Performance and Communications team as well the marketing budget. Due to the pandemic this service area has focused on assisting the Council with its role of preventing the transmission of CV19, therefore planned work from in year budgets has not progressed as planned, this has resulted in savings in budgets. Also as the service has been working largely on CV19 during the year the service has been partly funded through grant received from the Department for Health to prevent the transmission of the virus.
  - (b) Human Resources year end budget position is an underspend of £0.092m an improvement of £0.137m on that reported at quarter 3. The Human Resources team has been a key resource in the Council's response to the pandemic ensuring staff have been able to continue providing essential Council services whilst adhering to CV19 regulations. This work has been funded accordingly through the grant received.
  - (c) Health & Safety final budget position is an underspend of £0.081m an improvement of £0.076m on that reported at quarter 3. The Health & Safety team has also been a key resource in the Council's response to the pandemic ensuring the Council's services, buildings and sites are all CV19 safe and delivering services within the CV19 regulations. This work has been funded accordingly through the grant received resulting in underspend on the annual budget.
  - (d) Legal & Procurement year end budget position is an overspend of £0.179m an increased overspend of £0.069m. This change in position from quarter 3 has arisen due to a particularly complex children's legal case which has required the use of additional Counsel.
  - (e) ICT the final budget position is an overspend of £0.479m an increase of £0.277m that was reported at quarter 3. This increase has arisen due to additional ICT equipment that has needed to be purchased to allow staff to work remotely and safely during the pandemic. Also the profile of expenditure for the Council's ICT infrastructure has changed which has resulted in more expenditure in 2020/21 than planned. This change in profile means that some expenditure planned for future years has been brought forward which will reduce pressures on the infrastructure budget in future years.
28. The School balances and allocations are shown in **Appendix 2(e)**.

## Carry Forward Requests

29. There are a number of carry forward requests to 2021/22 amounting to £0.801m from departments as detailed below. The requests are categorised into three areas: slippage, assist in achieving the conditions of the MTFP and emerging pressures. Approval is requested to carry these amounts forward into the new financial year
30. Slippage - There is £0.528m of slippage on planned projects across the Council in the following areas
- (a) £0.134m Child Protection & Review – to continue to fund an additional Quality Assurance post during the next three financial years. In line with work undertaken through the Strengthening Families programme additional capacity was identified as needed within children’s services to undertake quality assurance work for children’s care caseloads. Funding was identified through the iBCF stream to facilitate a post for three years. As this post was recruited part way through 2020/21, the balance of funding is required to be rolled forward to continue to fund the post during future years.
  - (b) £0.019m Commissioning – to continue collaborative work with the other four Tees Valley authorities to find capacity solutions for the care of looked after children. As the number of looked after children has grown across the Tees Valley work has been ongoing to ensure there is the capacity within the region to provide care placements for the children. This work is looking at ensuring capacity sufficiency and exploring more value for money solutions. This work has slipped across into the 2021/22 financial year, therefore this funding is required to be rolled forward to fund Darlington’s commitment.
  - (c) £0.060m Corporate Landlord – there is an additional underspend in repairs and maintenance as a result of building closures, reduced occupancy or the impact of social distancing rules on the ability to complete certain works and this is requested to be carried forward to support the expected upturn in maintenance requirements when officers return to work in greater numbers following the relaxation of social distancing guidance.
  - (d) £0.008m Outdoor Events – planned spend on events has been delayed or deferred because of the CV19 pandemic and it is requested that this is carried forward into 2021/22 to support the event programme.
  - (e) £0.042m Economy – Skills & Employability Officer recruitment has slipped into 2021/22.
  - (f) £0.050m Concessionary Fares – while most of the bulk bus pass issue was completed in 2020/21 there has been a proportion that has slipped into 2021/22. Due to CV19 guidance and reduced capacity on buses some pass holders have not returned to travelling by bus yet and therefore may not aware that their pass has expired. Bus operators will continue to allow people to board with an expired pass until the end of June 2021.
  - (g) £0.020m Sustainable Transport – consultation on Darlington & Town Centre Transport Plans was delayed due to ongoing CV19 restrictions. Work continues and consultation will take place in summer/autumn 2021/22.

- (h) £0.195m Communications and Marketing – during 2020/21 the primary focus for the communications and marketing team involved dealing with the CV19 pandemic. Government funding was provided to pay for most of the associated activities, limiting pressure on the existing revenue budget. Demands on the team meant a number of other workstreams were not progressed as much as intended leaving not only a shortfall in planned delivery, but also an underspend across a number of budget areas. During 2021/22, as CV19 ‘response’ related pressures hopefully reduce, we anticipate lots of work in relation to CV19 ‘recovery’ alongside catching up with the workstreams that were delayed during 2020/21 and now in need of enhanced focus. Examples include corporate campaigns such as Fostering; Enjoy Darlington; Environmental enforcement and the Recycle Right campaign, along with the promotion enhancements to our communications and marketing assets.

31. **Assist in achieving the 3 conditions set out in the MTFP, namely Building Strong Communities, Growing the Economy and Spending Wisely.** The following £0.113m of carry forwards all meet the criteria described above and are as follows:

- (a) £0.048m underspend on consolidated budget is asked to be set aside to support the delivery of current and future developments as well as meeting the goals of the economic growth agenda.
- (b) £0.040m – Outdoor Events – to provide a programme of sporting events and activities in the market square including a roller rink throughout the school holidays.
- (c) £0.010m – Toen Centre Marketing – to create artwork and marketing on empty shop fronts to attract new businesses to Darlington.
- (d) £0.015m Commissioning - Prevention/Voluntary - the prevention budget supports some of the most vulnerable adults in the borough and these services help to manage demand further down the system, where people then may require more complex support. The voluntary sector budget provides support to community and voluntary organisations that work with vulnerable people which again reduces the requirement for people to need to access more complexed services. The carry forward is requested to allow further developments within these key services to support some of the most vulnerable members of our community.

32. **Pressures** - £0.160m of pressures have been identified for 2020/21 as follows:

- (a) £0.060m Occupational health – the occupational health team has seen a huge increase in demand due to the pandemic therefore additional capacity has been added to the team to deliver key services. This carry forward will cover the additional costs within 2021/22.
- (b) £0.050m HR – project resource – the Council has commenced work on how services will be delivered in the future following the pandemic. The agile workstream is looking at how the Council can be more efficient with its workforce and office estate. This project is putting pressures on the Human Resources team who are leading on many of the workstreams at the same time as covering increased work due to the pandemic. This funding will provide

resource for the team to employ temporary expertise to progress the HR elements of the agile project.

- (c) £0.050m to clear the backlog of complaints in Adults which were put on hold due to Covid.
33. Ring fenced reserves – For operational reasons as set out below Cabinet is asked to approve the creation of the following Ring fenced reserves.
- (a) Feethams House TVCA Reserve – under the funding agreement with the Tees Valley Combined Authority (TVCA) it is requested that a ring fenced reserve is setup to allow any annual net surpluses or deficits arising from the TVCA's interest in Feethams House to be rolled forward and offset against any future eligible surpluses or deficits. This will ensure that the council will not need to cashflow any interests that relate to the TVCA regarding Feethams House.
  - (b) Feethams House Planned Maintenance Reserve - it is requested that a reserve is setup to ring-fence the annual contribution made towards future planned maintenance or other eligible costs solely applicable to Feethams House.
  - (c) ICT Architecture fund – work is ongoing looking at the Council's agile working arrangements to see how we can maximise the opportunity and learning we have been presented with following our swift response to the pandemic and use it to modernise the way we work. The project is in the early stages however it is evident there will be a need for investment in new technology in rooms to enable online conference facilities and allow for a hybrid of remote and in person meetings along with a review of document storage and scanning facilities. It is requested £0.250m is transferred to the ICT Architecture fund.

### **Council Wide and Corporately Managed Resources**

34. The Council Wide and Corporately Managed Resources have outturned with a £1.770m saving, an £0.846m improvement from Qtr 3.
35. Financing Costs are £0.265m underspent, which is a £0.158m improvement from Qtr3, with the Council being able to redeem debt in the short term due to cashflow and therefore saving on debt charges. The underspend also includes a transfer of £0.500m to a reserve that is requested to offset the potential impending financial implications of International Financial Reporting Standard (IFRS) 9 with respect to the Council's property funds investment. IFRS 9 raises the risk that assets will have to be measured at fair value with any changes having to be recognised in the Comprehensive Income and Expenditure account as they arise. At the moment there is a dispensation for the Council's property funds but this expires in 2023 and it is prudent to create a reserve to manage any potential loss.
36. Joint Venture – Investment Returns are projected to be £0.209m better than anticipated which is an improvement of £0.317m on Qtr 3, this is due to house sales at two of the joint venture sites slowing in the previous year meaning that the JV's held onto the Council's investment longer and subsequently more interest was accrued.

37. The contingencies budget is £0.344m undespent mainly due to the risk contingency in Adults for Learning Disability – provision of Ordinary Residency not being required and can therefore be returned to GF reserves this financial year.
38. The £1.770m also includes the mid year savings (clawbacks) of £0.897m from Adults and Economic Growth for budgets no longer required.

### **Housing Revenue Account**

39. HRA projections are shown in **Appendix 3**. There has been a movement of £2.061m in the HRA balance since Qtr 3 largely due to £1.368m of capital schemes slipping into 2021/22. The delays in completing the capital programme, including Allington Way phase 3 new build, the heating programme, external works and IPM works were predominantly caused by supply chain/contractor issues and inclement weather.
40. There is a £0.021m improvement in rental income due to new build coming into stock earlier than originally expected, £0.088m additional shop income has been received and more furnished tenancy income.
41. There is a saving in management of £0.034m due to reduced support service costs, savings of £0.079m on maintenance due to gas responsive repairs being lower than anticipated and a £0.413m saving on the bad debt provision due to lower than budgeted defaults on debt.

### **Collection Fund**

42. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non Domestic Rates (NDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire & Rescue precept authorities and Central Government.
43. Due to the ongoing CV19 crisis it is anticipated the council tax collection fund will show a projected deficit of £0.654m, primarily due to the increase in local council tax support claimants along with additional discounts and exemptions granted. This deficit will need to be funded from GF reserves (which has been included in the projections) and from a government grant which will fund 75% of the in-year deficit and will be received in 2021/22 as a Section 31 Grant.
44. Due to the ongoing CV19 crisis a reduction in the business rates collection from non-retail premises has been realised as well as a reduction in the number of rateable properties and this is reflected in the projections for NNDR at a cost of £1.852m. There are other elements that will increase the deficit due to the granting of reliefs, exemptions and the small business rates relief all of which are funded by section 31 grant received from the Government. This deficit will also need to be funded from GF reserves (again included in the projections) and from a government grant which will fund 75% of the in-year deficit and will be received in the form of a Section 31 Grant in 2021/22.



## **Conclusion**

45. The Council's projected revenue reserves at the end of 2020/21 are £24.623m, £5.260m higher than the initial 2020-24 MTFP position and includes a brought forward amount of £0.274m from 2019/20 and the rebasing exercise of £0.897m.
46. Of the £24.623m projected reserves, we have a risk reserve balance of £5.350m and a commitment to use £13.218m to support years 1 – 4 of the current MTFP, which leaves a funding surplus of £6.055m. This of course is assuming no further pressures are identified and there is no impact of CV19 in future years. In reality there will be ongoing pressures and a full review on the MTFP will be required during 2021/22.

## **Outcome of Consultation**

47. No external consultation has been carried out in preparing this report.

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**REVENUE BUDGET MANAGEMENT 2020/21****Projected General Fund Reserve at 31st March 2021**

	2020-24 MTFP (Feb 2020) £000
<b>Medium Term Financial Plan (MTFP) :-</b>	
MTFP Planned Opening Balance 01/04/2020	18,092
Approved net contribution from balances	1,271
<b>Planned Closing Balance 31/03/2021</b>	<b>19,363</b>
 Increase in opening balance from 2019-20 results	 274
 Projected corporate underspends / (overspends) :-	
Adult Social Care re-based savings	525
Economic Growth re-based savings	372
Council Wide	55
Troubled Families grant not required	503
Pay Award	(404)
Financing Costs	265
Financing costs - Covid 19	0
Joint Venture - Investment Return	209
Contingencies	344
Projected Collection Fund deficit - Covid 19	(2,506)
Government Grant - Covid -19	8,682
Government Grant - SFC	1,991
Government Grant - Collection fund Contribution	1,510
Transfer to earmarked reserve - Covid	(1,553)
Transfer to earmarked reserve - ICT Infrastructure Fund	(250)
 <b>Projected General Fund Reserve (excluding Departmental) at 31st March 2021</b>	 <b>29,380</b>
 <b>Planned Balance at 31st March 2021</b>	 <b>19,363</b>
<b>Improvement</b>	<b>10,017</b>

**Departmental projected year-end balances**

	Improvement / (decline) compared with 2020-24 MTFP £000
Adults & Children's Services	193
Economic Growth & Neighbourhood Services Resources	(4,812) (138)
 TOTAL	 <b>(4,757)</b>

**Summary Comparison with :-**

	2020-24 MTFP £000
Corporate Resources - increase in opening balance from 19/20 results	274
Corporate Resources - additional in-year Improvement/(Decline)	11,352
Projected Collection Fund deficit	(2,506)
Quarter 1 budget claw back	897
Departmental - Improvement / (Decline)	(4,757)
 Improvement / (Decline) compared with MTFP	 <b>5,260</b>
 <b>Projected General Fund Reserve at 31st March 2021</b>	 <b>24,623</b>

**GENERAL FUND REVENUE BUDGET MANAGEMENT 2020/21**

	Budget				Expenditure		
	Original 2020/21	Approved Adjustments	Approved C/fwds	Amended Approved Budget	Projected Outturn	C/fwds to approve	Variance
	£000	£000	£000	£000	£000	£000	£000
<b>Departmental Resources</b>							
Adults & Children's Services	58,423	2,161	(1,985)	58,599	58,188	218	(193)
Economic Growth & Neighbourhood Services	20,867	651	(1,066)	20,452	24,996	268	4,812
Resources	10,229	390	(253)	10,366	10,189	315	138
<b>Total Departmental Resources</b>	<b>89,519</b>	<b>3,202</b>	<b>(3,304)</b>	<b>89,417</b>	<b>93,373</b>	<b>801</b>	<b>4,757</b>
<b>Corporate Resources</b>							
Council Wide	405	0	0	405	350	0	(55)
Financing Costs	895	0	0	895	630	0	(265)
Joint Venture - Investment Return	(1,028)	0	0	(1,028)	(1,237)	0	(209)
<b>Contingencies Budget</b>							
Apprentice Levy	199	0	0	199	178	0	(21)
Risk Contingencies	323	0	0	323	0	0	(323)
<b>Mid-Year Savings</b>							
Adult Social Care	0	525	0	525	0	0	(525)
Economic Growth - Concessionary Fares	0	372	0	372	0	0	(372)
<b>Total Corporate Resources</b>	<b>794</b>	<b>897</b>	<b>0</b>	<b>1,691</b>	<b>(79)</b>	<b>0</b>	<b>(1,770)</b>
<b>Net Expenditure</b>	<b>90,313</b>	<b>4,099</b>	<b>(3,304)</b>	<b>91,108</b>	<b>93,294</b>	<b>801</b>	<b>2,987</b>
<b>Contributions To / (From) Reserves</b>							
Planned Contribution to General Fund Reserves (MTFP)	271	0	0	271	271	0	0
Contribution to Pay award from reserves	0	(404)	0	(404)	0	0	404
Departmental Brought Forwards from 2019/20	0	(3,695)	0	(3,695)	(3,695)	0	0
Covid Earmarked reserve	0	0	0	0	1,553	0	1,553
ICT Infrastructure Fund	0	0	0	0	250	0	250
Troubled Families Grant - not required	0	0	0	0	(503)	0	(503)
Government Grant - Covid -19	0	0	0	0	(8,682)	0	(8,682)
Government Grant - SFC	0	0	0	0	(1,991)	0	(1,991)
Projected Collection fund deficit	0	0	0	0	2,506	0	2,506
Government 75% contribution to collection fund deficit	0	0	0	0	(1,510)	0	(1,510)
Approved C/fwds	0	0	3,304	3,304	3,304	0	0
<b>General Fund Total</b>	<b>90,584</b>	<b>0</b>	<b>0</b>	<b>90,584</b>	<b>84,797</b>	<b>801</b>	<b>(4,986)</b>

Note: Appendix 1 shows an increase in reserves of £0.274m brought forward from 2019/20.

**REVENUE BUDGET MANAGEMENT UPDATE 2020/21**

	<i>Budget</i>				<i>Expenditure</i>			<i>(Under)/ Over Spend £000</i>
	Original Budget £000	Approved Adjustments £000	Approved C/fwds £000	Amended Approved Budget £000	Expenditure to March £000	C/fwds to approve £000	Total Projection £000	
	<b><i>Council Wide</i></b>							
Salary Pay Award	0	0	0	0	0	0	0	0
Airport	27	0	0	27	0	0	0	(27)
Procurement Savings	(22)	0	0	(22)	(50)	0	(50)	(28)
Council Tax	400	0	0	400	400	0	400	0
	<b>405</b>	<b>0</b>	<b>0</b>	<b>405</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>(55)</b>
<b>In Year Over/(Under) Spend</b>	<b>405</b>	<b>0</b>	<b>0</b>	<b>405</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>(55)</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2020/21**

	<b>Budget</b>				<b>Expenditure</b>			<b>(Under)/ Over Spend £000</b>
	Original	Approved	Approved	Amended	Expenditure	C/fwds to	Total	
	Budget £000	Adjustments £000	C/fwds £000	Budget £000	to March £000	approve £000	Projection £000	
<b><u>Adults &amp; Children's Services</u></b>								
<b><u>Director of Adults &amp; Children</u></b>	160	0	0	160	199	0	199	39
<b><u>Children &amp; Adult Services</u></b>								
Transformation & Performance	557	119	(76)	600	561	0	561	(39)
Business Support	1,327	10	0	1,337	1,323	0	1,323	(14)
	<b>1,884</b>	<b>129</b>	<b>(76)</b>	<b>1,937</b>	<b>1,884</b>	<b>0</b>	<b>1,884</b>	<b>(53)</b>
<b><u>Children's Services</u></b>								
COVID 19 costs	0	0	0	0	621	0	621	621
Children's Services Management & Other Services	537	(38)	0	499	512	0	512	13
Assessment Care Planning & LAC	3,487	201	0	3,688	4,126	0	4,126	438
First Response & Early Help	2,475	(169)	0	2,306	2,017	0	2,017	(289)
Youth Offending/ASB	249	18	0	267	262	0	262	(5)
Adoption & Placements	13,373	11	0	13,384	13,285	0	13,285	(99)
Disabled Children	1,415	6	0	1,421	1,205	0	1,205	(216)
Quality Assurance & Practice Improvement	419	253	0	672	548	134	682	10
	<b>21,955</b>	<b>282</b>	<b>0</b>	<b>22,237</b>	<b>22,576</b>	<b>134</b>	<b>22,710</b>	<b>473</b>
<b><u>Development &amp; Commissioning</u></b>								
COVID 19 costs	0	0	0	0	42	0	42	42
Commissioning	2,161	206	(53)	2,314	2,043	19	2,062	(252)
Voluntary Sector	281	0	(188)	93	235	15	250	157
Workforce Development	205	(38)	(23)	144	175	0	175	31
	<b>2,647</b>	<b>168</b>	<b>(264)</b>	<b>2,551</b>	<b>2,495</b>	<b>34</b>	<b>2,529</b>	<b>(22)</b>
<b><u>Education</u></b>								
COVID 19 costs	0	0	0	0	59	0	59	59
Education	1,056	(594)	0	462	475	0	475	13
Schools	0	0	0	0	0	0	0	0
Transport Unit	1,685	529	0	2,214	2,209	0	2,209	(5)
	<b>2,741</b>	<b>(65)</b>	<b>0</b>	<b>2,676</b>	<b>2,743</b>	<b>0</b>	<b>2,743</b>	<b>67</b>
<b><u>Public Health</u></b>								
COVID 19 costs	0	0	0	0	0	0	0	0
Public Health	9	0	0	9	9	0	9	0
Healthy New Towns	0	0	0	0	0	0	0	0
	<b>9</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>
<b><u>Adult Social Care</u></b>								
COVID 19 costs	0	0	0	0	1,697	0	1,697	1,697
External Purchase of Care	23,273	1,094	(1,645)	22,722	20,472	50	20,522	(2,200)
Intake & Enablement	590	299	0	889	863	0	863	(26)
Older People Long Term Condition	1,385	235	0	1,620	1,518	0	1,518	(102)
Physical Disability Long Term Condition	5	0	0	5	0	0	0	(5)
Learning Disability Long Term Condition	1,687	9	0	1,696	1,563	0	1,563	(133)
Mental Health Long Term Condition	1,122	10	0	1,132	997	0	997	(135)
Disabled Children	0	0	0	0	0	0	0	0
Service Development & Integration	965	0	0	965	1,172	0	1,172	207
	<b>29,027</b>	<b>1,647</b>	<b>(1,645)</b>	<b>29,029</b>	<b>28,282</b>	<b>50</b>	<b>28,332</b>	<b>(697)</b>
<b>In Year Over/(Under) Spend</b>	<b>58,423</b>	<b>2,161</b>	<b>(1,985)</b>	<b>58,599</b>	<b>58,188</b>	<b>218</b>	<b>58,406</b>	<b>(193)</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2020/21**

	<i>Budget</i>				<i>Expenditure</i>			<i>(Under)/ Over Spend</i>
	Original Budget	Approved Adjustments	Approved C/fwds	Amended Approved Budget	Expenditure to March	C/fwds to approve	Total Projection	
	£000	£000	£000	£000	£000	£000	£000	
<b><u>Economic Growth &amp; Neighbourhood Services</u></b>								
Director of Economic Growth & Neighbourhood Services	167	(93)		74	74	0	74	0
<b><u>Planning, Economic Initiatives &amp; Asset Management</u></b>								
COVID 19 costs	0	0		0	117	0	117	117
AD - Economic Growth	127	1		128	122	0	122	(6)
Building Control	138	2		140	140	0	140	0
Consolidated Budgets	146	(41)	(58)	47	0	48	48	1
Development Management	(73)	12		(61)	(61)	0	(61)	0
Economy	196	116	(66)	246	202	42	244	(2)
Environmental Health	292	3		295	185	0	185	(110)
Place Strategy	582	18	(107)	493	466	0	466	(27)
Property Management & Estates	(603)	(17)		(620)	(575)	0	(575)	45
	<b>805</b>	<b>94</b>	<b>(231)</b>	<b>668</b>	<b>596</b>	<b>90</b>	<b>686</b>	<b>18</b>
<b><u>Capital Projects, Transport &amp; Highways Planning</u></b>								
COVID 19 costs	0	0		0	277	0	277	277
AD Transport & Capital Projects	124	2		126	124	0	124	(2)
Building Design Services	19	5		24	192	0	192	168
Capital Projects	299	36	(16)	319	266	0	266	(53)
Car Parking R&M	566	0		566	433	0	433	(133)
Concessionary Fares	3,794	(355)		3,439	3,312	50	3,362	(77)
Flood & Water Act	86	25	(25)	86	77	0	77	(9)
Highways	2,413	384	(76)	2,721	2,587	0	2,587	(134)
Highways - DLO	(498)	(55)		(553)	(270)	0	(270)	283
Investment & Funding	(9)	571	(420)	142	139	0	139	(3)
Regeneration Projects	3	(3)		0	0	0	0	0
Sustainable Transport	263	(202)		61	(8)	20	12	(49)
	<b>7,060</b>	<b>408</b>	<b>(537)</b>	<b>6,931</b>	<b>7,129</b>	<b>70</b>	<b>7,199</b>	<b>268</b>
<b><u>Community Services</u></b>								
COVID 19 costs	0	0		0	2,193	0	2,193	2,193
AD Community Services	124	2		126	125	0	125	(1)
Allotments	11	0		11	13	0	13	2
Building Cleaning - DLO	125	(15)		110	97	0	97	(13)
Cemeteries & Crematorium	(870)	5		(865)	(879)	0	(879)	(14)
Dolphin Centre	548	44		592	592	0	592	0
Eastbourne Complex	(16)	1		(15)	(15)	0	(15)	0
Emergency Planning	97	0		97	78	0	78	(19)
Head of Steam	249	1		250	211	0	211	(39)
Hippodrome	2	4		6	6	0	6	0
Indoor Bowling Centre	14	(2)		12	8	0	8	(4)
Libraries	790	5		795	775	0	775	(20)
Move More	29	1		30	30	0	30	0
Outdoor Events	392	13	(32)	373	376	48	424	51
School Meals - DLO	59	1		60	60	0	60	0
Strategic Arts	110	3	(7)	106	107	0	107	1
Street Scene	4,986	46	(21)	5,011	5,042	0	5,042	31
Transport Unit - Fleet Management	(16)	2		(14)	(14)	0	(14)	0
Waste Management	2,936	0		2,936	2,859	0	2,859	(77)
Winter Maintenance	428	(7)		421	585	0	585	164
	<b>9,998</b>	<b>104</b>	<b>(60)</b>	<b>10,042</b>	<b>12,249</b>	<b>48</b>	<b>12,297</b>	<b>2,255</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2020/21**

	<i>Budget</i>				<i>Expenditure</i>			<i>(Under)/ Over Spend</i>
	Original	Approved	Approved	Amended	Expenditure	C/fwds to	Total	
	Budget	Adjustments	C/fwds	Approved				
	£000	£000	£000	£000	£000	£000	£000	£000
<b><u>Economic Growth &amp; Neighbourhood Services</u></b>								
<b><u>Community Safety</u></b>								
COVID 19 costs	0	0		0	1,644	0	1,644	1,644
CCTV	188	3		191	183	0	183	(8)
Community Safety	573	9	(38)	544	363	0	363	(181)
General Licensing	0	0		0	0	0	0	0
Parking	(2,012)	28		(1,984)	(1,937)	0	(1,937)	47
Parking Enforcement	0	0		0	(47)	0	(47)	(47)
Private Sector Housing	72	2		74	63	0	63	(11)
Stray Dogs	43	0		43	41	0	41	(2)
Taxi Licensing	0	0		0	0	0	0	0
Trading Standards	224	1		225	207	0	207	(18)
	<b>(912)</b>	<b>43</b>	<b>(38)</b>	<b>(907)</b>	<b>517</b>	<b>0</b>	<b>517</b>	<b>1,424</b>
<b><u>Building Services</u></b>								
COVID 19 costs	0	0		0	584	0	584	584
Construction - DLO	(467)	(101)		(568)	(523)	0	(523)	45
Maintenance - DLO	(458)	52		(406)	(406)	0	(406)	0
Other - DLO	0	52		52	(34)	0	(34)	(86)
Corporate Landlord	3,158	78	(200)	3,036	2,976	60	3,036	0
	<b>2,233</b>	<b>81</b>	<b>(200)</b>	<b>2,114</b>	<b>2,597</b>	<b>60</b>	<b>2,657</b>	<b>543</b>
<b><u>General Support Services</u></b>								
Works Property & Other	109	0		109	86	0	86	(23)
<b><u>Joint Levies &amp; Boards</u></b>								
Environment Agency Levy	112	0		112	108	0	108	(4)
<b><u>Housing</u></b>								
COVID 19 costs	0	0		0	392	0	392	392
Local Taxation	459	4		463	375	0	375	(88)
Rent Rebates / Rent Allowances / Council Tax	(132)	0		(132)	(126)	0	(126)	6
Housing Benefits Administration	221	5		226	226	0	226	0
Customer Services	271	3		274	363	0	363	89
Homelessness	297	2		299	299	0	299	0
Service, Strategy & Regulation and General Services	179	0		179	111	0	111	(68)
	<b>1,295</b>	<b>14</b>	<b>0</b>	<b>1,309</b>	<b>1,640</b>	<b>0</b>	<b>1,640</b>	<b>331</b>
<b>In Year Over/(Under) Spend</b>	<b>20,867</b>	<b>651</b>	<b>(1,066)</b>	<b>20,452</b>	<b>24,996</b>	<b>268</b>	<b>25,264</b>	<b>4,812</b>



**REVENUE BUDGET MANAGEMENT UPDATE 2020/21**

	<b>Budget</b>				<b>Expenditure</b>			<b>(Under)/ Over Spend £000</b>
	Original Budget	Approved Adjustments	Approved C/fwds	Amended Approved Budget	Expenditure to March	C/fwds to approve	Total Projection	
	£000	£000	£000	£000	£000	£000	£000	
<b><u>Resources</u></b>								
<b>Managing Director</b>	164	94	0	258	251	0	251	(7)
<b><u>Darlington Partnership</u></b>								
COVID 19 costs	0	0	0	0	2	0	2	2
Darlington Partnership	37	0	0	37	37	0	37	0
	<b>37</b>	<b>0</b>	<b>0</b>	<b>37</b>	<b>39</b>	<b>0</b>	<b>39</b>	<b>2</b>
<b><u>AD Resources</u></b>								
COVID 19 costs	0	0	0	0	20	0	20	20
Finance & Governance	1,406	23	0	1,429	1,241	0	1,241	(188)
Financial Assessments & Protection	261	(15)	0	246	226	0	226	(20)
Communications & Engagement	794	130	(100)	824	476	205	681	(143)
Systems	753	52	0	805	816	0	816	11
Xentrall (D&S Partnership)	1,693	8	(143)	1,558	1,657	0	1,657	99
Human Resources	582	3	0	585	383	110	493	(92)
Health & Safety	135	8	0	143	62	0	62	(81)
	<b>5,624</b>	<b>209</b>	<b>(243)</b>	<b>5,590</b>	<b>4,881</b>	<b>315</b>	<b>5,196</b>	<b>(394)</b>
<b><u>AD Law &amp; Governance</u></b>								
COVID 19 costs	0	0	0	0	203	0	203	203
Complaints & FOI	186	2	0	188	206	0	206	18
Democratic Services	1,199	13	(10)	1,202	1,056	0	1,056	(146)
Registrars	(29)	17	0	(12)	(42)	0	(42)	(30)
Administration	698	33	0	731	545	0	545	(186)
Legal & Procurement	1,398	(4)	0	1,394	1,573	0	1,573	179
Coroners	215	0	0	215	235	0	235	20
	<b>3,667</b>	<b>61</b>	<b>(10)</b>	<b>3,718</b>	<b>3,776</b>	<b>0</b>	<b>3,776</b>	<b>58</b>
<b><u>AD ICT</u></b>								
ICT	737	26	0	763	969	0	969	206
COVID 19 costs	0	0	0	0	273	0	273	273
	<b>737</b>	<b>26</b>	<b>0</b>	<b>763</b>	<b>1,242</b>	<b>0</b>	<b>1,242</b>	<b>479</b>
<b>In Year Over/(Under) Spend</b>	<b>10,229</b>	<b>390</b>	<b>(253)</b>	<b>10,366</b>	<b>10,189</b>	<b>315</b>	<b>10,504</b>	<b>138</b>

**BUDGET MANAGEMENT 2020/21**

<b>SCHOOLS PROJECTED BALANCES 2020/21</b>					
School Name	Opening Balance at 1st April 2020	Formula Budget Allocation*	Total Available	Closing Balance at 31st March 2021	Projected Closing Balance as proportion of Formula Budget Allocation
	£000	£000	£000	£000	%
<b><u>Primary</u></b>					
Federation of Darlington Nursery Schools	47	772	819	55	7%
Red Hall Primary	252	1,173	1,425	318	27%
Whinfield Primary	245	2,222	2,467	253	11%
Harrowgate Hill Primary	187	2,609	2,796	214	8%
<b>Primary Total</b>	<b>731</b>	<b>6,776</b>	<b>7,507</b>	<b>840</b>	

\*Federation of Darlington Nursery Schools figure is indicative. Actual allocation is updated each term with attendance

**HOUSING REVENUE ACCOUNT 2020/21**

	<b>Budget</b>			Total Projection £000	(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000		
<b>Housing Revenue Account</b>					
<b><u>Income</u></b>					
Rents Of Dwellings (Gross)	(20,555)	0	(20,555)	(20,219)	336
Sundry Rents (Including Garages & Shops)	(429)	0	(429)	(505)	(76)
Charges For Services & Facilities	(3,049)	0	(3,049)	(3,049)	0
Contribution towards expenditure	(265)	0	(265)	(241)	24
Interest Receivable	(6)	0	(6)	(15)	(9)
<b>Total Income</b>	<b>(24,304)</b>	<b>0</b>	<b>(24,304)</b>	<b>(24,029)</b>	<b>275</b>
<b><u>Expenditure</u></b>					
Management	5,814	0	5,814	5,784	(30)
Maintenance	4,075	0	4,075	4,101	26
Capital Financing Costs	3,211	0	3,211	3,025	(186)
Revenue Contribution to Capital Outlay	14,273	0	14,273	5,919	(8,354)
Rent Rebate Subsidy Limitation	0	0	0		0
Increase in Bad Debt Provision	350	0	350	(63)	(413)
In year contribution to/(from) balances	(3,419)	0	(3,419)	5,263	8,682
<b>Total Expenditure</b>	<b>24,304</b>	<b>0</b>	<b>24,304</b>	<b>24,029</b>	<b>(275)</b>
<b>(Surplus)/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>HRA Balances</b>	<b>£000</b>
Opening balance 01/04/2020	19,829
Contribution to/(from) balances	5,263
<b>Closing balance</b>	<b>25,092</b>

<b><u>Projected Covid-19 costs for 20/21</u></b>		App 4
	Total Projection £000's	
Children's Services	621	
Development & Commissioning	42	
Education	59	
Public Health	0	
Adult Social Care & Health	1,697	
Planning, Economic Initiatives & Asset Management	117	
Capital Projects, Transport & Highways Planning	277	
Community Services	2,193	
Community Safety	1,644	
Building Services	584	
Housing	392	
Darlington Partnerships	2	
Resources	20	
Law & Governance	203	
ICT	273	
Collection fund in-year deficit	2,506	
<b>Total Projected Covid-19 costs</b>	<b>10,630</b>	
<b>Less Government Grant received - Covid 19</b>	<b>(8,682)</b>	
<b>Less Government Sales Fees and Charges grant claim</b>	<b>(1,991)</b>	
<b>Less Government Grant - 75% contribution to Collection Fund Deficit</b>	<b>(1,510)</b>	
<b>Projected surplus of resources</b>	<b>(1,553)</b>	

## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE 1 July 2021**

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### **REVENUE BUDGET MONITORING 2021/22 – QUARTER 1**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To consider the revenue budget monitoring 2021/22 – Quarter 1 report.

##### **Summary**

2. Attached at **Annex 1** is the revenue budget monitoring 2021/22 – Quarter 1 report which is due to be considered by Cabinet at its meeting on 6 July 2021

##### **Recommendation**

3. It is recommended that Members consider and discuss the revenue budget monitoring 2021/22 – Quarter 1 report.

**Elizabeth Davison  
Group Director of Operations**

##### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 2601

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

**CABINET  
6 JULY 2021**

**ANNEX 1**

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**REVENUE BUDGET MONITORING 2021/22 – QUARTER 1**

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**Responsible Cabinet Member - Councillor Charles Johnson  
Resources Portfolio**

**Group Director Operations – Elizabeth Davison**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To provide an early forecast of the 2021/22 revenue budget outturn as part of the Council's continuous financial management process.
2. To inform Cabinet of the budget rebasing exercise carried out following the 2020/21 outturn results.

**Summary**

3. This is the first revenue budget management report to Cabinet for 2021/22. The latest projections show an overall improvement of £3.636m. This is due to £2.317m of additional balances following the 2020/21 outturn, £0.993m of resources returned to reserves, £0.022m of projected departmental underspend in 2021/22 and the use of £0.304m of CV19 reserve.
4. There remains a significant amount of uncertainty regarding the recovery from CV19 which has the potential to impact on the budget position during the remainder of the financial year.

**Recommendation**

5. It is recommended that:-
  - (a) The forecast revenue outturn for 2021/22 be noted.
  - (b) Further regular reports be made to monitor progress and take prompt action if necessary.

## Reasons

6. The recommendations are supported by the following reasons:-
- (a) To continue effective management of resources.
  - (b) To continue to deliver services to agreed levels.

**Elizabeth Davison**  
**Group Director Operations**

## Background Papers

No Background papers were used in the preparation of this report.

Brett Nielsen: Extension 5403

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.



## MAIN REPORT

### Information and Analysis

7. This is the first revenue budget management report to Cabinet for 2021/22 and provides an early forecast of the 2021/22 revenue position as part of the Council's continuous financial management process.
8. To enable timely information to be presented and in accordance with the report publication requirements, this report has been completed before the end of the first quarter. As the Council operates frequent, regular and predictive budget management processes, including quarterly reports to Cabinet, changes in projected outturn, which are inevitable in a large and complex organisation, will be reported to future meetings.
9. The information in this report has been taken from the financial records for April and managers' projections for the remainder of the year, using their knowledge of events affecting the services they manage.
10. As has been the case in the last few years, a review of the 2021/22 budgets has been undertaken during April and May and managers have been proactive in scrutinising their budgets considering the 2020/21 outturn position. £0.993m of savings have been identified, which can be removed from budgets into reserves without impacting on service delivery.
11. Overall, the projected General Fund reserves position at 31<sup>st</sup> March 2022 is £28.562m, which is an improvement of £3.636m on the planned balances in the 2021-25 MTFP. This improvement relates to £2.317m underspend in the Council's 2020/21 financial results, £0.993m of funds returned to reserves from the rebasing exercise, £0.022m projected underspend in the 2021/22 financial year and the use of £0.304m of CV19 reserve.

### COVID - 19

12. The impact of CV19 has had a significant bearing on the Council's financial position. Members will recall that in the 2021/22 MTFP, CV19 pressures were built into the plan to be funded in part by government grant and the Sales, Fees and Charges scheme. Additional CV19 pressures over those included within the MTFP are detailed in **Appendix 4** these pressures are to be offset through the use of the CV19 reserve.
13. There is however still a great deal of uncertainty about how, when and if services will return to normal and what the impact of CV19 will be on our communities and the wider economy, as the country comes out of the pandemic. There remains therefore the potential for further impacts of increased demand for services and council tax and business rate income reductions, which could increase pressures on the 2021/22 final position.
14. The Government has supported Local Authorities funding for CV19, with £2.958m of CV19 grant and £0.616m of Sales Fees and Charges scheme income being built into the 2021/22 budget. Should any further grant be received this will offset any

additional CV19 expenditure not in the budget or be transferred into the earmarked CV19 reserve to fund any ongoing pressures in future years.

15. The actual expenditure on CV19 is higher than shown in Appendix 4, as the Council has received specific grants from government to fund those areas of expenditure. This expenditure is therefore excluded from this budget monitoring report as it has no direct effect on the Council's reserves. Examples of the specific grants received are Contain Outbreak Management Fund, and Covid Local Support Grant.

## Departmental Resources

16. Departmental resource projections are summarised in **Appendix 2** and detailed in **Appendices 2(a) to 2(e)**. Even without the CV19 implications it is difficult to predict year end positions at this early stage and therefore management projections indicate budgets to be online, except for those stated in the following paragraphs.
17. The **People Group** budget is projected to be overspent by £0.112m at the end of the financial year from pressures and savings in Adult Social Care and Health as follows;
  - (a) CV19 Costs - Given the challenges faced by the sector because of the pandemic and the need to ensure sustainability, the Council has agreed to protect the care home fee level increase at 3% for older persons residential care home providers in 2021/22, as the contracted funding formula would have resulted in a standstill or reduction of fees using the basket of indices applied. This has increased CV19 costs by £0.400m, which can be funded from the CV19 reserve.
  - (b) As part of the rebasing exercise undertaken in Adult Services ongoing savings were identified in residential packages due to attrition rates, some of this saving has been reprofiled against increased usage of short break stays, however £0.400m of savings have been identified that can be returned to reserves without impacting on service delivery.
  - (c) The External Purchase of care budget is projected to be underspent by £0.213m from a forecast reduction of 38 residential/nursing beds (£0.623m), savings in day care as establishments remain closed (£0.030m), repayment of direct payments contingencies where services have not been provided (£0.105m) and additional funding from Health towards assessed care and support packages (£0.205m). These savings have been offset by pressures in domiciliary care with over 1,000 additional hours provided due to increased assessed care and support needs (£0.650m) and increased respite provision (£0.109m)
  - (d) Older People Long Term Conditions budgets are forecast to be underspent by £0.039m due to a contribution from the CCG towards independent mental health advocacy.
  - (e) Learning Disability Long Term Conditions budgets are estimated to be underspent by £0.034m due to reduced waking night requirements in supported living.

18. Public Health is forecasting a year end balanced position. As part of the rebasing exercise £0.285m has been returned to general fund reserves. Public Health services are funded through a ring-fenced grant which pre CV19 had decreased several times. To protect Public Health services, additional Council funding was built into the MTFP to substitute for potential lost grant. At the time of budget setting for 2021/22 no allocation had been received for Public Health grant hence a prudent approach was taken to leave Council resources in the budget. However following receipt of the 2021/22 allocation in March it was confirmed that the grant had not reduced and therefore the Council commitment is no longer required.
19. The **Services Group** is projecting an underspend of £0.192m after taking into account the anticipated impact of CV19, particularly on the business activities of the group.
20. Both current social distancing guidelines and the latest national lockdown have had and continue to have a significant impact on fees and charges within the Services Group. While some activities have resumed it is still expected that income levels will continue to be affected for the remainder of the year.
21. The impacts of CV19 on the business activities of the group were considered as part of the MTFP 2021/22 and these are reflected in the group's resource allocation for the year.
22. As part of the MTFP, the Hippodrome was not originally expected to re-open until June 2021 and then with strict social distancing rules in place which would have steadily been relaxed over the year. Additional resources were built into the Hippodrome's budget from reserves to counter this impact. Following a successful bid to the Arts Council England (ACE) in the last quarter of 2020/21 the Hippodrome was awarded £0.500m from the ACE Recovery Fund to support the running costs of the theatre, therefore £0.308m of reserves are no longer needed and can be returned to general fund reserves.
23. The receipt of ACE funding, will mean that the Council will not be able to claim as much funding through the governments Sales, Fees and Charges scheme, therefore the expected income through this scheme will fall by £0.192m (as shown in Appendix 4). The ACE funding is shown as a surplus against CV19 costs to offset this shortfall.
24. The **Operations Group** is projecting a year end budget overspend of £0.058m due to ongoing CV19 impacts. The overspend is mainly from lost wedding ceremony income because of lockdown restrictions and ongoing ICT mobility data charges which increased with home working.
25. The **Chief Executive Group** is projected to be on target at year end.
26. The School balances and allocations are shown in **Appendix 2(f)**.

### **Council Wide and Corporately Managed Resources**

27. The Council Wide and Corporately Managed Resources budgets are projected to be on target at year end.
28. The 2021/22 MTFP assumed a pay award offer of 2%, however, the current national employers offer of 1.5% has been rejected by the trade unions. If a pay award above 2% is agreed this will add a pressure to the budget.

### **Housing Revenue Account**

29. HRA projections are shown in **Appendix 3** with an overall projected balanced budget.

### **Conclusion**

30. The Council's projected revenue reserves at the end of 2021/22 are £28.562m, £3.636m improved on the initial 2021-25 MTFP position. This improvement in reserves includes a brought forward amount of £2.317m from 2020/21, £0.022m of projected departmental underspend, the rebasing exercise of £0.993m and the use of £0.304m of CV19 reserve.
31. Of the £28.562m projected reserves, we have a risk reserve balance of £5.350m and a commitment to use £15.838m to support years 2 – 4 of the current MTFP, which leaves £7.374m of unallocated reserves.

### **Outcome of Consultation**

32. No external consultation has been carried out in preparing this report.

**REVENUE BUDGET MANAGEMENT 2021/22****Projected General Fund Reserve at 31st March 2022**

	2021-25 MTFP (Feb 2021) £000
<b>Medium Term Financial Plan (MTFP) :-</b>	
MTFP Planned Opening Balance 01/04/2021	21,506
Approved net contribution from balances	3,420
<b>Planned Closing Balance 31/03/2022</b>	<b>24,926</b>
Increase in opening balance from 2020-21 results	2,317
Projected corporate underspends / (overspends) :-	
Public Health rebased savings	285
Community Services rebased savings	308
Adult Services rebase savings	400
Council Wide	0
Financing Costs	0
Joint Venture - Investment Return	0
Contingencies	0
Projected Collection Fund deficit - Covid 19	0
Government Grant - Covid -19	0
Government Grant - SFC	(192)
Government Grant - Collection fund Contribution	0
Transfer in from earmarked reserve - Covid	496
<b>Projected General Fund Reserve (excluding Departmental) at 31st March 2022</b>	<b>28,540</b>
<b>Planned Balance at 31st March 2022 Improvement</b>	<u><u>24,926</u></u> <u><u>3,614</u></u>

**Departmental projected year-end balances**

	Improvement / (decline) compared with 2021-25 MTFP £000
People Group	(112)
Services Group	192
Operations Group	(58)
Chief Executive	0
<b>TOTAL</b>	<u><u>22</u></u>

**Summary Comparison with :-**

	2021-25 MTFP £000
Corporate Resources - increase in opening balance from 20/21 results	2,317
Corporate Resources - additional in-year Improvement/(Decline)	304
Projected Collection Fund deficit	0
Quarter 1 budget rebase	993
Departmental - Improvement / (Decline)	22
Improvement / (Decline) compared with MTFP	<u><u>3,636</u></u>
<b>Projected General Fund Reserve at 31st March 2022</b>	<u><u>28,562</u></u>

**GENERAL FUND REVENUE BUDGET MANAGEMENT 2021/22**

	Budget			Expenditure	Variance
	Original 2021/22	Approved Adjustment s	Amended Approved Budget	Projected Outturn	
	£000	£000	£000	£000	
<b>Departmental Resources</b>					
People Group	61,026	(685)	60,341	60,453	112
Services Group	18,465	(308)	18,157	17,965	(192)
Operations Group	15,155	0	15,155	15,213	58
Chief Executive	1,256	0	1,256	1,256	0
<b>Total Departmental Resources</b>	<b>95,902</b>	<b>(993)</b>	<b>94,909</b>	<b>94,887</b>	<b>(22)</b>
<b>Corporate Resources</b>					
Council Wide	(499)	0	(499)	(499)	0
Financing Costs	823	0	823	823	0
Joint Venture - Investment Return	(1,546)	0	(1,546)	(1,546)	0
<b>Contingencies Budget</b>					
Apprentice Levy	202	0	202	202	0
Transformation Fund	200	0	200	200	0
Risk Contingencies	323	0	323	323	0
<b>Mid-Year Savings</b>					
Public Health Rebase	0	285	285	0	(285)
Community Services Rebase	0	308	308	0	(308)
Adult Services Rebase	0	400	400	0	(400)
<b>Total Corporate Resources</b>	<b>(497)</b>	<b>993</b>	<b>496</b>	<b>(497)</b>	<b>(993)</b>
<b>Net Expenditure</b>	<b>95,405</b>	<b>0</b>	<b>95,405</b>	<b>94,390</b>	<b>(1,015)</b>
<b>Contributions To / (From) Reserves</b>					
Planned Contribution to General Fund Reserves (MTRP)	2,420	0	2,420	2,420	0
Departmental Brought Forwards from 2020/21	0	0	0	0	0
Covid Earmarked reserve	0	0	0	(496)	(496)
Government Grant - Covid -19	0	0	0	0	0
Government Grant - SFC	0	0	0	192	192
Projected Collection fund deficit	0	0	0	0	0
Government 75% contribution to collection fund deficit	0	0	0	0	0
<b>General Fund Total</b>	<b>97,825</b>	<b>0</b>	<b>97,825</b>	<b>96,506</b>	<b>(1,319)</b>

Note: Appendix 1 shows an increase in reserves of £2.317m brought forward from 2020/21

**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<b>Budget</b>			<b>Expenditure</b>			<b>(Under)/ Over Spend £000</b>
	<b>Original Budget £000</b>	<b>Approved Adjustments £000</b>	<b>Amended Approved Budget £000</b>	<b>Expenditure to May £000</b>	<b>Projected Spend £000</b>	<b>Total Projection £000</b>	
<b><u>Council Wide</u></b>							
Airport	27	0	27	0	27	27	0
Procurement Savings	(23)	0	(23)	0	(23)	(23)	0
Troubled Families Grant	(503)	0	(503)	0	(503)	(503)	0
<b>In Year Over/(Under) Spend</b>	<b>(499)</b>	<b>0</b>	<b>(499)</b>	<b>0</b>	<b>(499)</b>	<b>(499)</b>	<b>0</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<i>Budget</i>			<i>Expenditure</i>			<i>(Under)/ Over Spend £000</i>
	Original	Approved	Amended	Expenditure	Projected	Total	
	Budget £000	Adjustments £000	Approved Budget £000	to May £000	Spend £000	Projection £000	
<b><u>People Group</u></b>							
<b><u>Group Director of People</u></b>	176	0	176	(88)	264	176	0
<b><u>Children &amp; Adult Services</u></b>							
Transformation & Performance	627	0	627	59	568	627	0
Business Support	1,403	0	1,403	111	1,292	1,403	0
	<b>2,030</b>	<b>0</b>	<b>2,030</b>	<b>170</b>	<b>1,860</b>	<b>2,030</b>	<b>0</b>
<b><u>Children's Services</u></b>							
COVID 19 costs	0	0	0	12	18	30	30
Children's Services Management & Other Services	485	0	485	33	452	485	0
Assessment Care Planning & LAC	3,918	0	3,918	278	3,640	3,918	0
First Response & Early Help	2,831	0	2,831	(677)	3,508	2,831	0
Youth Offending/ASB	268	0	268	56	212	268	0
Adoption & Placements	13,753	0	13,753	821	12,902	13,723	(30)
Disabled Children	1,517	0	1,517	(18)	1,535	1,517	0
Quality Assurance & Practice Improvement	609	0	609	(65)	674	609	0
	<b>23,381</b>	<b>0</b>	<b>23,381</b>	<b>440</b>	<b>22,941</b>	<b>23,381</b>	<b>0</b>
<b><u>Development &amp; Commissioning</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
Commissioning	2,227	0	2,227	(204)	2,431	2,227	0
Voluntary Sector	282	0	282	20	262	282	0
Workforce Development	145	0	145	(286)	431	145	0
	<b>2,654</b>	<b>0</b>	<b>2,654</b>	<b>(470)</b>	<b>3,124</b>	<b>2,654</b>	<b>0</b>
<b><u>Education</u></b>							
COVID 19 costs	0	0	0	207	(207)	0	0
Education	553	0	553	1,778	(1,225)	553	0
Schools	0	0	0	6,061	(6,061)	0	0
Transport Unit	2,396	0	2,396	95	2,301	2,396	0
	<b>2,949</b>	<b>0</b>	<b>2,949</b>	<b>8,141</b>	<b>(5,192)</b>	<b>2,949</b>	<b>0</b>
<b><u>Public Health</u></b>							
COVID 19 costs	0	0	0	10	(10)	0	0
Public Health	285	(285)	0	(1,993)	1,993	0	0
	<b>285</b>	<b>(285)</b>	<b>0</b>	<b>(1,983)</b>	<b>1,983</b>	<b>0</b>	<b>0</b>
<b><u>Adult Social Care</u></b>							
COVID 19 costs	0	0	0	(868)	1,276	408	408
External Purchase of Care	23,674	(400)	23,274	(2,710)	25,771	23,061	(213)
Intake & Enablement	595	0	595	125	470	595	0
Older People Long Term Condition	1,430	0	1,430	39	1,352	1,391	(39)
Physical Disability Long Term Condition	5	0	5	5	0	5	0
Learning Disability Long Term Condition	1,737	0	1,737	124	1,579	1,703	(34)
Mental Health Long Term Condition	1,138	0	1,138	73	1,065	1,138	0
Service Development & Integration	972	0	972	(89)	1,051	962	(10)
	<b>29,551</b>	<b>(400)</b>	<b>29,151</b>	<b>(3,301)</b>	<b>32,564</b>	<b>29,263</b>	<b>112</b>
<b>In Year Over/(Under) Spend</b>	<b>61,026</b>	<b>(685)</b>	<b>60,341</b>	<b>2,909</b>	<b>57,544</b>	<b>60,453</b>	<b>112</b>



**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<i>Budget</i>			<i>Expenditure</i>			<i>(Under)/ Over Spend £000</i>
	<i>Original Budget £000</i>	<i>Approved Adjustments £000</i>	<i>Amended Approved Budget £000</i>	<i>Expenditure to May £000</i>	<i>Projected Spend £000</i>	<i>Total Projection £000</i>	
<b><u>Services Group</u></b>							
<b><u>Capital Projects, Transport &amp; Highways Planning</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
AD Transport & Capital Projects	129	0	129	10	119	129	0
Building Design Services	20	0	20	22	(2)	20	0
Capital Projects	306	0	306	30	276	306	0
Car Parking R&M	483	0	483	400	83	483	0
Concessionary Fares	3,434	0	3,434	(47)	3,481	3,434	0
Flood & Water Act	88	0	88	(211)	299	88	0
Highways	3,199	0	3,199	(286)	3,485	3,199	0
Highways - DLO	(515)	0	(515)	776	(1,291)	(515)	0
Investment & Funding	(3)	0	(3)	11	(14)	(3)	0
Regeneration Projects	0	0	0	0	0	0	0
Sustainable Transport	42	0	42	(65)	107	42	0
	<b>7,183</b>	<b>0</b>	<b>7,183</b>	<b>640</b>	<b>6,543</b>	<b>7,183</b>	<b>0</b>
<b><u>Community Services</u></b>							
COVID 19 costs	0	0	0	0	(192)	(192)	(192)
AD Community Services	129	0	129	9	120	129	0
Allotments	11	0	11	(10)	21	11	0
Building Cleaning - DLO	139	0	139	(441)	580	139	0
Cemeteries & Crematorium	(897)	0	(897)	21	(918)	(897)	0
Dolphin Centre	1,793	0	1,793	200	1,593	1,793	0
Eastbourne Complex	39	0	39	50	(11)	39	0
Emergency Planning	99	0	99	57	42	99	0
Head of Steam	275	0	275	27	248	275	0
Hippodrome	855	(308)	547	(309)	856	547	0
Indoor Bowling Centre	12	0	12	0	12	12	0
Libraries	829	0	829	115	714	829	0
Move More	33	0	33	(129)	162	33	0
Outdoor Events	397	0	397	8	389	397	0
School Meals - DLO	65	0	65	44	21	65	0
Strategic Arts	114	0	114	7	107	114	0
Street Scene	5,368	13	5,381	269	5,112	5,381	0
Transport Unit - Fleet Management	(9)	0	(9)	(1,689)	1,680	(9)	0
Waste Management	3,274	(13)	3,261	(392)	3,653	3,261	0
Winter Maintenance	469	0	469	246	223	469	0
	<b>12,995</b>	<b>(308)</b>	<b>12,687</b>	<b>(1,917)</b>	<b>14,412</b>	<b>12,495</b>	<b>(192)</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<i>Budget</i>			<i>Expenditure</i>			<i>(Under)/ Over Spend £000</i>
	<i>Original Budget £000</i>	<i>Approved Adjustments £000</i>	<i>Amended Approved Budget £000</i>	<i>Expenditure to May £000</i>	<i>Projected Spend £000</i>	<i>Total Projection £000</i>	
<b><u>Services Group</u></b>							
<b><u>Community Safety</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
CCTV	199	0	199	12	187	199	0
Community Safety	592	0	592	(224)	816	592	0
General Licensing	0	0	0	(27)	27	0	0
Parking	(2,116)	0	(2,116)	403	(2,519)	(2,116)	0
Parking Enforcement	5	0	5	10	(5)	5	0
Private Sector Housing	78	0	78	(40)	118	78	0
Stray Dogs	46	0	46	8	38	46	0
Taxi Licensing	0	0	0	(44)	44	0	0
Trading Standards	234	0	234	13	221	234	0
	<b>(962)</b>	<b>0</b>	<b>(962)</b>	<b>111</b>	<b>(1,073)</b>	<b>(962)</b>	<b>0</b>
<b><u>Building Services</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
Construction - DLO	(571)	0	(571)	(3,605)	3,034	(571)	0
Maintenance - DLO	(407)	0	(407)	3,267	(3,674)	(407)	0
Other - DLO	0	0	0	411	(411)	0	0
	<b>(978)</b>	<b>0</b>	<b>(978)</b>	<b>73</b>	<b>(1,051)</b>	<b>(978)</b>	<b>0</b>
<b><u>General Support Services</u></b>							
Works Property & Other	111	0	111	0	111	111	0
<b><u>Joint Levies &amp; Boards</u></b>							
Environment Agency Levy	116	0	116	111	5	116	0
<b>In Year Over/(Under) Spend</b>	<b>18,465</b>	<b>(308)</b>	<b>18,157</b>	<b>(982)</b>	<b>18,947</b>	<b>17,965</b>	<b>(192)</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<b>Budget</b>			<b>Expenditure</b>			<b>(Under)/ Over Spend £000</b>
	<b>Original Budget £000</b>	<b>Approved Adjustments £000</b>	<b>Amended Approved Budget £000</b>	<b>Expenditure to May £000</b>	<b>Projected Spend £000</b>	<b>Total Projection £000</b>	
<b><u>Operations Group</u></b>							
<b>Group Director of Operations</b>	183	0	183	17	166	183	0
<b><u>AD Resources</u></b>							
COVID 19 costs	0	0	0	4	6	10	10
Finance & Governance	1,480	0	1,480	20	1,460	1,480	0
Financial Assessments & Protection	244	0	244	23	221	244	0
Xentrall (D&S Partnership)	1,705	0	1,705	(1,075)	2,780	1,705	0
Human Resources	601	0	601	43	558	601	0
Health & Safety	163	0	163	16	147	163	0
	<b>4,193</b>	<b>0</b>	<b>4,193</b>	<b>(969)</b>	<b>5,172</b>	<b>4,203</b>	<b>10</b>
<b><u>Head of Strategy Performance &amp; Communications</u></b>							
Communications & Engagement	854	0	854	41	813	854	0
Systems	791	0	791	260	531	791	0
	<b>1,645</b>	<b>0</b>	<b>1,645</b>	<b>301</b>	<b>1,344</b>	<b>1,645</b>	<b>0</b>
<b><u>AD Law &amp; Governance</u></b>							
COVID 19 costs	0	0	0	0	30	30	30
Complaints & FOI	201	0	201	16	185	201	0
Democratic Services	1,227	0	1,227	127	1,100	1,227	0
Registrars	(24)	0	(24)	(186)	162	(24)	0
Administration	708	0	708	42	666	708	0
Legal & Procurement	1,444	0	1,444	147	1,297	1,444	0
Coroners	220	0	220	(250)	470	220	0
	<b>3,776</b>	<b>0</b>	<b>3,776</b>	<b>(104)</b>	<b>3,910</b>	<b>3,806</b>	<b>30</b>
<b><u>AD Xentrall Shared Services</u></b>							
ICT	713	0	713	13	700	713	0
COVID 19 costs	0	0	0	(216)	234	18	18
	<b>713</b>	<b>0</b>	<b>713</b>	<b>(203)</b>	<b>934</b>	<b>731</b>	<b>18</b>
<b><u>AD Housing &amp; Revenues</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
Corporate Landlord	3,271	0	3,271	9	3,262	3,271	0
Local Taxation	470	0	470	112	358	470	0
Rent Rebates / Rent Allowances / Council Tax	(132)	0	(132)	2,059	(2,191)	(132)	0
Housing Benefits Administration	227	0	227	1	226	227	0
Customer Services	307	0	307	22	285	307	0
Homelessness	323	0	323	(109)	432	323	0
Service, Strategy & Regulation and General	179	0	179	5,196	(5,017)	179	0
	<b>4,645</b>	<b>0</b>	<b>4,645</b>	<b>7,290</b>	<b>(2,645)</b>	<b>4,645</b>	<b>0</b>
<b>In Year Over/(Under) Spend</b>	<b>15,155</b>	<b>0</b>	<b>15,155</b>	<b>6,332</b>	<b>8,881</b>	<b>15,213</b>	<b>58</b>

**REVENUE BUDGET MANAGEMENT UPDATE 2021/22**

	<b>Budget</b>			<b>Expenditure</b>			<b>(Under)/ Over Spend £000</b>
	<b>Original Budget £000</b>	<b>Approved Adjustments £000</b>	<b>Amended Approved Budget £000</b>	<b>Expenditure to May £000</b>	<b>Projected Spend £000</b>	<b>Total Projection £000</b>	
<b><u>Chief Executive</u></b>							
<b><u>Chief Executive</u></b>	172	0	172	14	158	172	0
<b><u>AD Economic Growth</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
AD - Economic Growth	132	0	132	10	122	132	0
Bidra	0	0	0	0	0	0	0
Building Control	142	0	142	14	128	142	0
Built & Natural Environment	0	0	0	0	0	0	0
Consolidated Budgets	146	0	146	0	146	146	0
Development Management	(62)	0	(62)	(35)	(27)	(62)	0
Economy	243	0	243	(225)	468	243	0
Environmental Health	316	0	316	29	287	316	0
Place Strategy	597	0	597	(383)	980	597	0
Property Management & Estates	(470)	0	(470)	(6)	(464)	(470)	0
	<b>1,044</b>	<b>0</b>	<b>1,044</b>	<b>(596)</b>	<b>1,640</b>	<b>1,044</b>	<b>0</b>
<b><u>Darlington Partnership</u></b>							
COVID 19 costs	0	0	0	0	0	0	0
Darlington Partnership	40	0	40	(130)	170	40	0
	<b>40</b>	<b>0</b>	<b>40</b>	<b>(130)</b>	<b>170</b>	<b>40</b>	<b>0</b>
<b>In Year Over/(Under) Spend</b>	<b>1,256</b>	<b>0</b>	<b>1,256</b>	<b>(712)</b>	<b>1,968</b>	<b>1,256</b>	<b>0</b>

**BUDGET MANAGEMENT 2021/22**

<b>SCHOOLS PROJECTED BALANCES 2021/22</b>					
School Name	Opening Balance at 1st April 2021	Formula Budget Allocation*	Total Available	Closing Balance at 31st March 2022	Projected Closing Balance as proportion of Formula Budget Allocation
	£000	£000	£000	£000	%
<b><u>Primary</u></b>					
Federation of Darlington Nursery Schools	55	764	819	41	5%
Red Hall Primary	318	1,347	1,665	290	22%
Whinfield Primary	253	2,349	2,602	222	9%
Harrowgate Hill Primary	214	2,726	2,940	160	6%
<b>Primary Total</b>	<b>840</b>	<b>7,186</b>	<b>8,026</b>	<b>713</b>	

\*Federation of Darlington Nursery Schools figure is indicative. Actual allocation is updated each term with attendance

**HOUSING REVENUE ACCOUNT 2021/22**

	<b>Budget</b>			Total Projection £000	(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000		
<b><u>Housing Revenue Account</u></b>					
<b><u>Income</u></b>					
Rents Of Dwellings (Gross)	(20,602)	0	(20,602)	(20,602)	0
Sundry Rents (Including Garages & Shops)	(490)	0	(490)	(490)	0
Charges For Services & Facilities	(3,024)	0	(3,024)	(3,024)	0
Contribution towards expenditure	(262)	0	(262)	(262)	0
Interest Receivable	(6)	0	(6)	(6)	0
<b>Total Income</b>	<b>(24,384)</b>	<b>0</b>	<b>(24,384)</b>	<b>(24,384)</b>	<b>0</b>
<b><u>Expenditure</u></b>					
Management	5,950	0	5,950	5,950	0
Maintenance	4,157	0	4,157	4,157	0
Capital Financing Costs	3,623	0	3,623	3,623	0
Revenue Contribution to Capital Outlay	11,742	0	11,742	11,742	0
Rent Rebate Subsidy Limitation	0	0	0	0	0
Increase in Bad Debt Provision	350	0	350	350	0
In year contribution to/(from) balances	(1,438)	0	(1,438)	(1,438)	0
<b>Total Expenditure</b>	<b>24,384</b>	<b>0</b>	<b>24,384</b>	<b>24,384</b>	<b>0</b>
<b>(Surplus)/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>HRA Balances</b>	<b>£000</b>
Opening balance 01/04/2021	25,092
Contribution to/(from) balances	(1,438)
<b>Closing balance</b>	<b>23,654</b>

<b><u>Projected Additional Covid-19 costs for 2021/22</u></b>		App 4
	Total Projection £000's	
Children's Services	30	
Adult Social Care & Health	408	
Community Services	(192)	
Resources	10	
Law & Governance	30	
ICT	18	
Collection fund in-year deficit	0	
<b>Total Projected Covid-19 costs</b>	<b>304</b>	
<b>Less Additional Government Grant received above MTFP - Covid 19</b>	<b>0</b>	
<b>Less/Plus Additional/Reduced Government Sales Fees and Charges grant above/below MTFP estimate</b>	<b>192</b>	
<b>Less Government Grant - 75% contribution to Collection Fund Deficit</b>	<b>0</b>	
<b>Projected shortfall of resources</b>	<b>496</b>	

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## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE 1 JULY 2021**

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### **PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING OUTTURN 2020/21**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To consider the Project Position Statement and Capital Programme Monitoring 2020/21 Outturn report.

##### **Summary**

2. Attached at **Annex 1** is the Project Position Statement and Capital Programme Monitoring 2020/21 Outturn report which is due to be considered by Cabinet at its meeting on 6 July 2021

##### **Recommendation**

3. It is recommended that Members consider and discuss the Project Position Statement and Capital Programme Monitoring 2020/21 Outturn report.

**Elizabeth Davison**  
**Group Director of Operations**

**Dave Winstanley**  
**Group Director of Services**

##### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 2601

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

**CABINET  
6 JULY 2021**

**ANNEX 1**

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**PROJECT POSITION STATEMENT & CAPITAL PROGRAMME MONITORING  
OUTTURN 2020/21**

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**Responsible Cabinet Members –  
Councillor Charles Johnson, Resources Portfolio**

**Responsible Directors –  
Elizabeth Davison, Group Director of Operations  
Dave Winstanley, Group Director of Services**

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**SUMMARY REPORT**

**Purpose of the Report**

1. This report provides:
  - (a) Information on delivery of the Council's Capital Programme, the financial outturn position as at 31st March 2021 and the proposed financing of the 2020/21 capital expenditure.
  - (b) An update on the current status of all construction projects currently being undertaken by the Council
2. It also seeks approval for a number of changes to the programme.

**Summary**

3. Significant enhancements have been made to the Council's assets in three major programme areas of schools, housing and transport, mostly using external funding, as well as several other large scale schemes in the Borough. These investments are delivering a wide range of improvements to the Council's assets and more critically, to Council services. Refurbishment of council homes, improved learning environments in schools, better traffic flows and opportunities for sustainable travel have been achieved and are detailed within the report.
4. Capital expenditure in 2020/21 totalled £29.875m. Since the last revision of the Capital Medium Term Financial plan further refinements to estimates have occurred as part of the ongoing management of the programme and these are included in the recommendations below, all revisions can be contained within existing programmes.
5. The Council has a substantial annual construction programme of work. The current project position statement (PPS) shows there are 38 live projects currently being managed by the Council with an overall project outturn value of £126.196m. The

majority of projects are running to time, cost and quality expectations with no foreseeable issues.

6. The projects are managed either by the Council's in-house management team, a Framework Partner or by Consultants sourced via an open/OJEU tender process.

### Recommendations

7. It is recommended that Cabinet:-
- (a) Note the delivery and financial outturn of the 2020/21 Capital Programme.
  - (b) Note projected capital expenditure and resources.
  - (c) Approve the adjustments to resources as detailed in paragraph 25.

### Reasons

8. The recommendations are supported by the following reasons: -
- (a) The recommendations are supported to enable Members to note the progress of the 2020/21 Capital Programme and to allow the capital spend to be fully financed.
  - (b) To inform Cabinet of the current status of construction projects.
  - (c) To maintain effective management of resources.

**Elizabeth Davison**  
Group Director of Operations

**Dave Winstanley**  
Group Director of Services

### Background Papers

- (i) Capital Medium Term Financial Plan 2020/21 – 2023/24
- (ii) Project Position Statement March 2021

Brian Robson : Extension 6608  
Claire Hayes : Extension 5404

S17 Crime and Disorder	This report has no implications for crime and disorder.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no specific implications for diversity
Wards Affected	All wards are affected.
Groups Affected	The proposals do not affect any particular groups within the community
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	The report does not represent a key decision

Urgent Decision	For the purpose of the 'call-in' procedure this does not represent an urgent matter.
One Darlington: Perfectly Placed	The Capital Programme referred to in the report supports delivery of the Sustainable Community strategy through appropriate deployment of the Council's resources
Efficiency	The recommendations support the effective and efficient use of resources.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

#### 2020/21 Capital Spend and Resources

### Information and Analysis

9. **Appendix 1** is a summary of all of the live construction projects and provides an overview on numbers, client responsibility, details of projected spend against budget and projected completion dates.
10. **Appendix 2** is for information and lists all live construction projects and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues.
11. The Capital outturn for 2020/21 totalled £29.875m compared to £42.939m in 2019/20. **Appendix 3** analyses the 2020/21 capital spend by department, the proposed financing of the overall approved programme and corporate resources to be carried forward into 2021/22. The total of resources already approved to finance the outstanding capital programme including part finished projects is £169.973m therefore £140.098m will be carried forward into 2021/22 to fund completion. The spend summary shows the amount available to be utilised in future years to help finance the capital programme.
12. **Appendix 4** summarises the total approved departmental capital budgets of £273.956m, along with spend to date of £133.858m and the projected out turn position which is lower than budget at £273.737m.

## 13. The proposed financing of the 2019/20 expenditure is :-

	2020/21 £M
<b>Capital Expenditure</b>	
<b>Financing of Capital Expenditure</b>	<b>29.875</b>
<i>Corporate resources</i>	
Corporate Unsupported Capital Expenditure (Borrowing)	7.444
Capital Receipts	2.538
<i>Externally funded</i>	
Capital Grants	11.718
Capital Contributions	0.029
<i>Departmental and Other Resources</i>	
HRA - Capital Receipts	0.684
HRA - Revenue Contribution	5.750
Departmental - Borrowing for Leasable Assets	0.047
Departmental - Unsupported Borrowing	1.520
Departmental – Revenue Contribution	0.145
<b>Total Capital Financing</b>	<b>29.875</b>

**Project Position Statement**

14. Project management procedures require the production by project managers of a Project Position Statement (PPS) for all projects over £75,000. This report brings together the pertinent data from the current PPS with financial information from the Financial Management System (FMS) and approvals by Cabinet.
15. The Project Position Statement (**Appendix 2**) details the current live construction projects, up to the end of March 2021, by delivery area, and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues. The statement excludes any completed projects or those on hold.
16. The overview of live construction projects is as follows:-

	Projects	Current Approved Budget £ / p	Projected Outturn £ / p	Variance %	Variance (Value) £ / p
Economic Growth & Neighbourhood Services	36	121,166,553	122,041,765	0.7	875,212
People	2	4,154,656	4,154,656	0.0	0
<b>TOTAL</b>	<b>38</b>	<b>125,321,209</b>	<b>126,196,421</b>	<b>0.7</b>	<b>875,212</b>




17. The table shown above includes a column for current approved budget. In certain cases this budget figure may be different from the original approved budget. This could be as a result of variances identified during construction or other variables not known at the initiation stage. The original budget and all subsequent changes have been reported to and approved by Cabinet.

18. The live projects are at the following stages:

Department	Brief	CP1	CP2	CP3	CP4	CP5	Total
Economic Growth & Neighbourhood Services	0	11	3	7	12	3	36
People	0	0	0	2	0	0	2
<b>TOTAL</b>	<b>0</b>	<b>11</b>	<b>3</b>	<b>9</b>	<b>12</b>	<b>3</b>	<b>38</b>

- (a) **Control Point 1 (CP1) – Start Up:** is used to define the position of a project at its conception stage.
- (b) **Control Point 2 (CP2) – Initiate:** defines a project at feasibility stage and will likely include a desktop assessment of a project and the use of informed estimates.
- (c) **Control Point 3 (CP3) – Define:** the point that the project is progressed to RIBA Stage F, i.e. detailed design.
- (d) **Control Point 4 (CP4) – Construction Phase:** is the stage at which work begins on the project, i.e. for a construction project on site through to build completion.
- (e) **Control Point 5 (CP5) – Evaluate:** is the stage post completion of the project at which time the project is reviewed and lessons learned are discussed in order that they can be taken to the next or similar projects.

19. The status on live projects is as follows:

Department			
Economic Growth & Neighbourhood Services & Resources	1	35	0
People	0	2	0
<b>TOTAL</b>	<b>1</b>	<b>37</b>	<b>0</b>

- (a) Star and triangle symbols are used to identify projects that have variances which are:-
  - (i) More than £5,000, if the variance is also more than 5% of the approved budget for the project, or
  - (ii) More than £50,000 regardless of the percentage variance
- (b) Projects that are within these margins are symbolised with circles.

- (c) In addition to cost, the same symbols are used to indicate similar levels of variances in time and quality/outputs/outcomes.

20. Current projects with the triangle symbol are as follows:-

Project	Reason for Variance	Action
Ingenium Park	The drainage works for the scheme have had to be delayed due to the working restrictions we have around the Great Crested Newts. The window for undertaking the drainage works is only between November-February, and has therefore delayed the completion of the overall scheme	The drainage works will go out to tender in September for a November start on site

### Reconciliation of Project Position Statement to Capital Programme

21. The table shown below reconciles the differences between the Capital Programme (CP) and the Project Position Statement (PPS). Differences occur because the Project Position Statement includes all construction projects over £75,000 in value funded from Capital and Revenue sources. Spending within the Capital Programme is not always of a construction nature, can be of any value and excludes Revenue funded schemes.

	Value £m
<b>Live Projects from Project Position</b>	<b>126.196</b>
Schemes closed or on hold within CP but awaiting PPS post project review.	29.134
Annualised Schemes excluded from PPS - Housing Repairs & Maintenance	0.360
Annualised Schemes excluded from PPS - Highways Maintenance	17.199
Annualised Schemes excluded from PPS - Children's Services School Maintenance	0.000
Non Construction excluded from PPS	16.561
Capital Investment Fund excluded from PPS	44.077
Projects under £75k are excluded from PPS reporting.	2.201
Schemes Included with PPS & CM Reporting	0.494
Capital schemes not yet integrated into PPS reporting.	13.006
Funding not yet allocated	24.509
<b>Capital Programme</b>	<b>273.737</b>

22. The table below shows the split of the approved capital programme of £273.956m, between the different service areas and also the various categories of spend. When compared to the table above it shows that there is a projected £0.219m underspend on the approved capital programme.



	Construction				Non construction	Capital investment fund	Housing New Build not yet allocated	Total
	Live Schemes 75k & Over	Annualised Schemes	Completed Schemes awaiting review	Live Schemes under 75k				
Area	£m	£m	£m	£m	£m	£m	£m	£m
Housing	17.325	0.360	10.295	0.151	0.392	0.000	26.930	55.453
Economic Growth	85.045	0.000	14.439	0.667	11.385	46.906	0.799	159.242
Highways/Transport	7.499	17.502	4.115	0.978	0.882	0.000	0.000	30.975
Leisure & Culture	19.607	0.000	0.005	0.173	0.160	0.000	0.000	19.946
Education	4.155	0.000	0.450	0.226	0.052	0.000	0.000	4.884
Adult Social Care	0.000	0.000	0.000	0.000	0.993	0.000	0.000	0.993
Other	0.000	0.000	0.000	0.000	2.463	0.000	0.000	2.463
<b>Total</b>	<b>133.631</b>	<b>17.862</b>	<b>29.305</b>	<b>2.195</b>	<b>16.327</b>	<b>46.906</b>	<b>27.729</b>	<b>273.956</b>

## Capital Programme

23. The following major areas of work have been undertaken in 2020/21.

### (a) Children, Families and Learning

- No school condition works were undertaken during summer 2020 due to the impact of Covid restrictions. However, following condition surveys at the remaining maintained schools a list of priority items for repair and maintenance have been identified for completion during summer 2021. These works are currently out to tender.
- The provision of a special educational needs unit at Red Hall primary school is now complete and will provide provision for 16 primary age pupils with social, emotional and mental health issues (SEMH). The unit will open in September 2021.
- The provision of a special educational needs unit at Rise Carr College is due to complete in July 2021 and will provide provision for 16 secondary age pupils with social, emotional and mental health issues (SEMH). The unit will open in September 2021.

### (b) Housing

- Adaptations – The provision of disabled adaptations including Flat Floor Showers, ramps, stair lifts, handrails, grabrails and other adaptations to over 197 Council Properties.
- Heating Replacement - The upgrade of heating systems including 'A' rated Combi boilers, radiators and heating controls and the progressing of Electric to gas central heating replacement programme including the installation of new gas services and pipelines. Work was carried out to 48 properties due to Covid restrictions. The remaining programme will be carried out in 2021-22.
- Structural Repairs – Ongoing structural monitoring continues and as a result a number of properties had structural repairs carried out.

- a). Park Pace bin store walls – Demolition and rebuild of unstable walls were completed
  - b). Properties in Shelley & Arnold Road required structural repairs, new lintels, wall tie replacement, cavity clean and fully repointed
  - c). Flats 20 & 23 Havelock Street required structural remedial works were carried out.
- Repairs before Painting – 1167 Properties had joinery repair works as part of the cyclical external painting programme in Banktop, North road, Redhall, Rise Carr, Northgate, Park West, College areas.
  - Roofing – 63 properties at Haughton and 29 properties in Sadberge received replacement of roofs, fascia's, soffits and rainwater goods alongside the top-up of loft insulation where appropriate. All brickwork to elevations of properties were also fully repointed
  - Garages – They were no works carried out this year, we identified the prefabricated garages on Lascelles estate are beyond repair. It has been confirmed by housing that there is very little demand in the area. The decision was made that we would demolish the garages and to allow the works to be completed in 2021-22.
  - External Works - Responsive repairs across the borough identified fencing required replacement to 55 properties.
    - a) 45 Properties were identified at Albert Hill that required the fences replacing
    - b) 31 Gates/outhouse doors were identified to require replacement on North Road
    - c) The waste pump on Fenby was beyond economical repair and needs to be replaced
  - Pavement Crossings – 5 properties had pavement crossings installed in their properties across the borough.
  - Replacement Door Programme – 112 properties were identified by responsive inspections and required replacement doors. Due to Covid restrictions we were unable to complete any properties on the programme, it is proposed that we will carry out these properties in 2021-22
  - Communal Works & Door Entry Systems –
    - a) King William estate – all blocks required new doors and door entry systems.
    - b) North Road – all blocks required new doors and door entry systems.
    - c) Langfield Road – all blocks required new doors and door entry systems.
  - Internal planned maintenance – Due to Covid restrictions we were unable to complete any properties.

- Windows – Due to Covid restrictions we were unable to complete any window replacements, it is proposed that we will carry out these properties in 2021-22

(c) Transport

- Darlington continues to deliver capital schemes in support of its Transport Strategy. The objectives of the Transport Strategy as set out in the Third Local Transport Plan include supporting employment, economic activity and sustainable development; tackling climate change; improving accessibility to jobs, education, training, health, and green spaces; and improving the journey experience. Capital investment sources to deliver the Transport Programme were provided by: the third Local Transport Plan (LTP3), the Local Growth Fund, the National Productivity Investment Fund and various grants awarded by the Department for Transport (DfT) including Incentive and the Pothole Challenge fund.
- LTP3 funding was spent on delivering a programme of maintenance schemes and integrated transport schemes. The integrated transport programme included: continued design work on the A68 Woodlands Road scheme; the resurfacing of Abbots Yard car park, and the four-year programme to replace traffic counter equipment continues. The highway maintenance programme was based upon condition data and included:
  - a) Structural maintenance schemes such as Estoril Road South; A67 Morton Palms roundabout; and Fenby Avenue.
  - b) An additional £500k was allocated from the Council for a programme of micro asphalt schemes to address the declining condition of unclassified roads (mainly residential streets).
  - c) A programme of assessments continues to be carried out on Darlington's bridges, parapets and other structures and a programme of work was started to address identified issues. This has included the installation of Vehicle Restraint systems to protect bridge parapets in certain locations.
- Funding was secured from the Local Growth Fund for two schemes as follows:
  - a) In August 2019 funding was awarded for the creation of a new shared use (pedestrian and cycling) route along the north side of Allington Way from the junction with McMullen Road to the junction with Lingfield Way including the addition of a second lay by. The route is now open to both pedestrians and cyclists.
  - b) In February 2020 funding was awarded to improve the walking and cycling route between Darlington Station and Darlington town centre. This includes addressing concerns about speeding traffic with the introduction a 20mph speed limit and traffic calming features; new traffic signals at the Clifton Road junction to assist pedestrians crossing the road; widened footpaths; the introduction of trees and landscaping; and resurfacing of the back lane and formalisation of parking. Works are currently ongoing with delivery expected to be complete by July 2021.
- Funding was secured in May 2018 from the Department for Transport from the National Productivity Improvement Fund (NPIF) for

improvements on the Tees Valley Key Road Network from the A66 Strategic Road Network to Central Park Enterprise Zone. This funding has been successful enabling 3 key schemes to be completed:

- a) Improvements to B6280 McMullen Road / Yarm Road roundabout. Works were completed in October 2019.
  - b) The introduction of traffic signals at Lingfield Way / Yarm Road junction and the creation of a cycle route. Additional works were undertaken on Morton Way to provide a footpath link to Yarm Road Industrial Estate and the addition of a parking lay by on Yarm Road Industrial Estate. Works completed October 2020.
  - c) The redesign of the B6279 Haughton Road / Tornado Way junction from a signalised through-about to a roundabout. The scheme also included 2 new toucan crossings, footpath and cycle links and extensive landscaping. In addition, four sculptures have been installed on the Tornado Way roundabout celebrating Darlington's railway heritage. Works completed December 2020.
- Funding was secured from the Rural Payments Agency in November 2019 to support a project to upgrade a section of existing bridleway running over the A66 eastwards to Middleton St. George. The funding was used to improve surfacing, drainage and access measures. Due to COVID19 restrictions works were suspended for a time but have now been substantially completed with the final landscaping works being completed in May 2021.
  - Funding was secured from the Emergency Active Travel Fund in July 2020 which was used on temporary schemes to support cycling and walking in response to the COVID19 pandemic. Works included signage and road markings in the Town Centre and on Duke Street.
  - In March 2021 funding was secured from the Department for Transport from the Active Travel Fund Tranche 2 to support the Local Cycling and Walking Infrastructure Plan (LCWIP) to provide dedicated cycling infrastructure on Woodland Road/Outram Street/Duke Street. This will provide a route to key destinations including the Town Centre, Darlington Memorial hospital and Queen Elizabeth Sixth Form college.

24. Paragraph 25 shows the movements in the Capital Programme since the approval of the 2020/21 Capital MTFP, some of which have not yet been approved by Members.

25. Adjustment to resources requested by departments:-

## Virements

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
Neighbourhood Services Economic Growth & Resources	Indigenous Growth Fund	(£1,919,801)	Indigenous Growth fund for Temperate Garden	Nil Effect
Neighbourhood Services Economic Growth & Resources	Temperate Garden	£1,919,801	Indigenous Growth fund for Temperate Garden	Nil Effect
Neighbourhood Services Economic Growth & Resources	Indigenous Growth Fund	(£160,000)	Indigenous Growth fund for Union Street Demolition	Nil Effect
Neighbourhood Services Economic Growth & Resources	Union Street Demolition	£160,000	Indigenous Growth fund for Union Street Demolition	Nil Effect
<b>TOTAL</b>		<b>£0</b>		

## Adjustments needing approval release

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
Neighbourhood Services Economic Growth & Resources	Middleton Lane Middleton St George	£13,565	S106 16/00972 Heritage North LTD Bus Stops	S106
Neighbourhood Services Economic Growth & Resources	Salters Lane Bus Stop Improvements	£62,500	S106 18/00442 - Salters Lane Bus Stop improvements	S106
Neighbourhood Services Economic Growth & Resources	Salters Lane Roundabout Improvements	£80,000	S106 18/00442 - Salters Lane Roundabout improvements	S106
Neighbourhood Services Economic Growth & Resources	Branksome Play area	£49,800	S106 10/00412/FUL & 08/00397/FUL Branksome Play Area	S106
Neighbourhood Services Economic Growth & Resources	West Park Travel Planning	£36,254	S106 West Park JV LTD S106 15/00450 Travel Programme Contribution	S106
Neighbourhood Services Economic Growth & Resources	Bridge Maintenance	£195,000	RCCO 17/18 Contribution to bridge inspections and replacement capital projected from 90942	RCCO
Neighbourhood Services Economic Growth & Resources	Bridge Maintenance	£23,000	RCCO 19/20 Contribution towards Bridge Maintenance	RCCO
Neighbourhood Services Economic Growth & Resources	Town Centre Strategic Acquisition Fund	£22,740	RCCO 20/21 Victoria Road Advertising Board	RCCO
Prudential Borrowing - Leasable assets		£46,581	Since 2004 the introduction of the prudential code has allowed assets otherwise leased to be purchased outright with the costs paid by the department from revenue over the useful life of the asset. Spending on leasable assets in 2017/18 is £420,876 and has been added to the Capital programme	Departmental unsupported borrowing
<b>TOTAL</b>		<b>£529,440</b>		

26. **Appendix 5** details the general fund capital receipts and corporate resources received and brought forward from previous years. These amount to £3.200m of which £2.538m has been utilised to finance capital expenditure as well as £0.371m of earmarked receipts to fund slippage, leaving a balance of £0.291m to carry forward into future years.

## **Conclusion**

27. The total capital spend incurred during 2020/21 was £29.875m. Overall a balanced programme has been achieved with a wide variety of capital improvements undertaken throughout the Borough during 2020/21.

## **Outcome of Consultation**

28. There has been no consultation in the preparation of this report.

**Capital Project Position Statement**

Appendix 1

Mar-21

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
23	Civic Theatre Refurbishment & Theatre Hullaballoon	Economic Growth & Neighbourhood Services	£16,069,000	£16,069,000	06-Nov-17	06-Nov-17	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.
25	West Cemetry Development	Economic Growth & Neighbourhood Services	£6,400,000	£6,400,000	31-Mar-22		The construction phase works are due to commence on 6th April.
26	Dolphin Centre Soft Play / Bowling Alley	Economic Growth & Neighbourhood Services	£1,784,687	£1,784,687	31-Mar-21	19-Mar-21	Complete.
27	Railway Heritage Quarter	Economic Growth & Neighbourhood Services	£19,790,000	£19,790,000	30-Sep-24		The design team are currently pulling together the planning application for the scheme.
28	Crown Street Library Refurbishment	Economic Growth & Neighbourhood Services	£2,910,436	£2,910,436	30-Sep-22		Delays in tendering process due to resources issues have pushed return date back. Works duration could be extended to 104 weeks
174	RedHall SEND	People	£1,637,998	£1,637,998	19-Mar-21	19-Mar-21	Construction programme June 2020 – February 2021 (3m provision has been added in for social distancing taking us until May 2021) ICT and toilet refurbishment works was completed over the summer holidays 2020. Construction phase H&S plan has been agreed on 04/06/20. Pre start meeting complete 19/05/20
175	Rise Carr SEND	People	£2,516,658	£2,516,658	01-Sep-21		Start on site Monday 17th August until 31st August 2021. (12w had been added to the construction programme to adhere to social distancing during construction) Window replacement, sport hall (Jan 2021) repairs and internal remodel and small extension programmed in for Summer 2021.

**Capital Project Position Statement**

Appendix 1

Mar-21

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
226	Ingenium Parc Masterplan + Infrastructure	Economic Growth & Neighbourhood Services	£5,687,756	£5,687,756	30-Mar-21		Complete – McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. The revised surface water route will involve a complex dig additionally constrained by very limited access, ditches, underground stats, overhead HV lines and a small working area between permanent bodies of water within a nature reserve. Currently reviewing budget against outturn cost as a result of additional works post contract commencement.
228	Feethams House	Economic Growth & Neighbourhood Services	£8,500,000	£8,460,880	15-May-20	15-May-20	Project complete and handed over. Deep Ocean and NHS currently occupying 5th and ground floors respectively. Outstanding works ref secure entry system.
231	Faverdale Project Development	Economic Growth & Neighbourhood Services	£440,000	£440,000	30-Sep-20		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer and whether DBC progress with Stage 2 or transfers to Developer.
233	Hybrid Innovation Centre	Economic Growth & Neighbourhood Services	£8,079,855	£8,007,857	30-Jun-22		Planning Approval was granted on 25th February 2021. Stage 4 Design due to be frozen 31st March 2021. AMP due to be submitted from Willmott Dixon on 17th May 2021 with start of site planned for mid/late June 2021.
234	Demolition at Union Street	Economic Growth & Neighbourhood Services	£160,000	£160,000	20-Nov-20	20-Nov-20	Demolition has been completed
235	Demolition of Newstead Farm and Ivy House	Economic Growth & Neighbourhood Services	£71,000	£71,000	20-Nov-20	20-Nov-20	Demolition complete
236	Clarks and Buckton's Yards Improvements	Economic Growth & Neighbourhood Services	£500,000	£505,000	12-Apr-21	30-Apr-21	Works to properties have commenced with the first doors installed. High level guttering and down pipe works to commence w/c 290321. Conditions for LBC met and works commencing to entrances areas.



**Capital Project Position Statement**

Appendix 1

Mar-21

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
237	Central Park Mound Removal and Transformatrion	Economic Growth & Neighbourhood Services	£3,170,000	£3,170,000	31-Mar-22		Informal discussions were carried out with Willmott Dixon, they have proposed at NIL cost to DBC to assit in carrying out a review and feasibility of the site at a high level to establish concepts and requirements as well as high level costs. WD are currently working on the site in the development of the new Innovation Centre and as such know the site and its limitations and are idealy placed to work with DBC at this initial stage.
238	Post House Wynd	Economic Growth & Neighbourhood Services	£100,000	£50,000	30-Apr-22		The PHW project is a consequence of the Project Darling Initiative in that it has been designed to meet the requirements of the initiative in both improving the visual aesthetics of the area. The initial 3 properties proposed have been designed up and a Planning Application has been submitted with an expected decesion late March 2021.
239	Station Gateway East	Economic Growth & Neighbourhood Services	£21,630,045	£21,630,045	31-Mar-24		Stage 3 Design underway. Pre application Submitted returned 19th March. Stage 3 Design Freeze 9th April. Stage 3 Cost Estimate 2nd June. NR GRIP 3 Design Approval passed. Stage 4 Design commence July. AMP December.
240	Station Gateway West	Economic Growth & Neighbourhood Services	tbc	tbc	tbc		Initial design proposals are being pulled together to review
241	Station Gateway Demolitions	Economic Growth & Neighbourhood Services	£1,322,940	£1,322,940	tbc		Progress is subject to CPO process
242	Station Gateway CPO & Acquisitions	Economic Growth & Neighbourhood Services	tbc	tbc	tbc		
317	Dophin Centre Refurbishment	Economic Growth & Neighbourhood Services	£2,850,000	£2,850,000	05-May-16	30-Apr-16	Works complete CP5 to complete.
451	East Haven Housing	Economic Growth & Neighbourhood Services	£5,402,952	£5,402,952	01-Feb-23		Design progressing. Access arrangements confirmed. Due to their being several DBC sites to develop and this one not being a higher priority site, it is likely it won't proceed until others are built out.

**Capital Project Position Statement**

Appendix 1

Mar-21

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
461	Allington Way - Phase 3	Economic Growth & Neighbourhood Services	£8,638,250	£8,624,580	20-Dec-21		Works progressing on time, on site. Inclement weather has affected progress. To date this has been absorbed within the programme, but if it continues it may delay completion.
462	Skinnergate Re-development Housing	Economic Growth & Neighbourhood Services	tbc	tbc	01-Jun-22		Proposed site layout developed. Preparing planning application, but delays arising due to the potential requirement of having to retain an annexed non-listed building and Historic England not engaging due to Covid19. Planning application is to follow shortly, subject to receiving agreeable HE instructions.
468	Replacement Door Programme 2020/21	Economic Growth & Neighbourhood Services	£350,000	£350,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrctions are eased.
470	Hundens Lane area structural repairs 2020/21	Economic Growth & Neighbourhood Services	£280,000	£280,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrctions are eased.
471	Communal Flat entrance door and door entry replacement	Economic Growth & Neighbourhood Services	£170,000	£170,000	31-Mar-21		Works have been delayed due to Covid 19, the works will start as soon as the government restrctions are eased.
626	Feethams Crossing	Economic Growth & Neighbourhood Services	£266,167	£266,167	31-Mar-20	31-Mar-20	Scheme complete.
628	Houghton Road/Tornado Way	Economic Growth & Neighbourhood Services	£1,539,433	£1,539,433	31-Mar-20	07-Sep-20	Scheme to include VRS on Arnold bridge + extra surfacing on Houghton Road. Scheme complete awaiting drainage costs.
631	Rotary Way cycleway	Economic Growth & Neighbourhood Services	£320,000	£320,000	31-Mar-20	31-Mar-20	Scheme complete. Awaiting final costs.

**Capital Project Position Statement**

Appendix 1

Mar-21

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
633	McMullen Road Roundabout	Economic Growth & Neighbourhood Services	£1,287,000	£1,287,000	31-Mar-20	30-Sep-20	Scheme complete. Awaiting agreement on final costs.
634	Yarm Road/Lingfield Way junction	Economic Growth & Neighbourhood Services	£1,043,000	£1,043,000	31-Mar-20	25-Sep-20	Scheme complete. Awaiting agreement on final costs.
636	S & D Trackbed	Economic Growth & Neighbourhood Services	£237,033	£237,033	31-Mar-21	31-Mar-21	Planning approval was received on 20th August 2019. Scheme substantially complete. Retention held due to grass seeding works
637	Allington Way Cycle Route	Economic Growth & Neighbourhood Services	£273,000	£273,000	31-Mar-20	31-Mar-20	Complete
638	Abbots Yard Car Park	Economic Growth & Neighbourhood Services	£143,000	£143,000	31-Mar-21	31-Mar-21	Scheme complete. Awaiting final costs currently being prepared.
639	Victoria Road Access to Station	Economic Growth & Neighbourhood Services	£1,025,000	£1,025,000	30-Jun-21		Signed offer letter received from TVCA. Currently on site.
640	A68 Woodland Road	Economic Growth & Neighbourhood Services	£555,000	£1,600,000	31-Mar-22		Scheduled for 2021/22
641	Walking/Cycling Route Ingenium Parc	Economic Growth & Neighbourhood Services	£171,000	£171,000	31-Mar-20	31-Mar-20	Scheme complete.
			<b>125,321,209</b>	<b>126,196,421</b>			

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Capital Project Position Statement

Projects on Hold

Completed

L = Live; C = Complete; H = On Hold

Project Ref Number	Project Title	Stage					Status Symbol = Triangle = Circle = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CP1R	Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	CP3 Define	CP4	CP5																							Progress / Plan / Schedule	Budget	Issues				
23	Civic Theatre Refurbishment & Theatre Hullaballoon						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	LO115	£50,000	£50,000		£16,069,000	£16,069,000	0	0	01-Aug-13	06-Nov-17	06-Nov-17	0	Yes	Yes	Todd Milburn	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.			SCAPE	NEC3	Willmott Dixon	£12,885,288		
25	West Cemetery Development						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	R0154	£4,500,000	£4,900,000	£5,012,000	£6,400,000	£6,400,000	0	0	31-Mar-21	31-Mar-22	31-Mar-22	0	Yes	Yes	Todd Milburn	The construction phase works are due to commence on 6th April.	Cabinet agreed £1.5m additional funding on the 9th March 2021, taking the overall budget to £6.4m. The Project Board are still working on value engineering options for the scheme. The contract sum currently stands at £4,616,644 with potentially £303,655k worth of savings.	Due to a potential sighting of great crested newts construction works to the new Chapel site only, stopped on Friday 9th April. This is to allow a licence to be submitted to Natural England and to allow a DNA test to be carried out. An additional planning application detailing the new and future burial areas, designed in line with the pre advise sort from the Environmental Agency and Northumbria Water was	Align – Architect Rose Project Management – Specialist Crematoria, Cemeteries and Consultancy Todd Milburn – Principal Designer Facultative Technologies – Cremator supplier	JCT	Building Services			
26	Dolphin Centre Soft Play / Bowling Alley						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Richard Storey	D0174	£1,700,000	£1,600,000		£1,784,687	£1,784,687	0	0	27-Nov-20	19-Mar-21	19-Mar-21	112	YES	YES	Mike Brown	Complete.	On revised budget	Complete	In house delivery	in spirit of JCT intermediate	In House - No Contract	£1,731,721		
27	Railway Heritage Quarter						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	R0155	£210,000	£20,000,000		£19,790,000	£19,790,000	0	0	30-Sep-24	30-Sep-24	30-Sep-24	0	Yes	Yes	TBC	The Design team are currently pulling together the planning application for the scheme			Scape		Willmott Dixon			
28	Crown Street Library Refurbishment						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Richard Storey	L0148	£2,910,436	£2,910,436		£2,910,436	£2,910,436	0	0	01-Dec-20	01-Jun-21	30-Sep-22	486	Yes	Yes	Mike Brown	Delays in tendering process due to resources issues have pushed return date back. Works duration could be extended to 104 weeks	Indications from Building services that return will be significantly over the PTE.	Independent scaffold now necessary. surveys underway to ensure the drainage system under the highway can withstand additional weight. Further delays to tender return. Value Engineering exercise expected on return of services.	Consultants - M&E Design.	Standard T&C.	DTA			
174	Red Hall SEND						L	People	People	Tony Murphy	Rebecca Robson	E1888	£1,538,074	£1,572,289		£1,637,998	£1,637,998	0	0	01-Sep-20	01-May-21	19-Mar-21	0	Yes	Yes	Mike Brown	Construction programme June 2020 – February 2021 (3m provision has been added in for social distancing taking us until May 2021) ICT and toilet refurbishment works was completed over the summer holidays 2020. Construction phase H&S plan has been agreed on 04/06/20. Pre start meeting complete 19/05/20	Overall Cabinet approved costs - £1,637,997.98 (This is made up of all the figures below:) SEND Capital approved 10/9/20 - £350,000 Basic Need Capital approved 10/9/20 - £1,222,298 Basic Need Capital approved 14/7/20 - £65,708.98	The revised carpark layout and costs have been agreed with the Client, the works have been removed for the SEND contract and will be carried out in the summer holidays where there is more sufficient time to do it when the school aren't in. A watching brief is needed when we undertake the carpark works, Building Design to make Durham Archaeological Services aware that the works will now be done in Summer 2021	DLO Delivery	DBC standard T&C	Internal - Building Services	£1,181,136		
175	Rise Carr SEND						L	People	People	Tony Murphy	Rebecca Robson	E1889	£1,559,665	£1,526,920		£2,516,658	£2,516,658	0	0	01-Sep-20	01-Sep-21	01-Sep-21	0	Yes	Yes	Mark McIntosh	Start on site Monday 17th August until 31st August 2021. (12w had been added to the construction programme to adhere to social distancing during construction) Window replacement, sport hall (Jan 2021) repairs and internal remodel and small extension programmed in for Summer 2021.	Overall Cabinet approved costs - £2,516,658.00 (This is made up of all the figures below:) SEND Capital approved 10/9/20 - £350,000 Basic Need Capital approved 10/9/20 - £1,176,920 SEND Capital approved 14/7/20 - £148,837 Basic Need Capital approved 14/7/20 - £840,811	The contractor is currently projecting a 20 day delay, due to discrepancies on the drawings and indement weather. The delay has been accepted by the Project Team. The Client and School are aware of this delay and the construction manager has circulated an updated overall programme (Rev L) which now includes all the works under this contract. The above delays are currently not taking us over the original handover date of the 1st September as we had a 2 month time contingency factored in to the programme. Revised window tender on the above spec due back on Monday 7th February, phased installation due to start in the Easter holidays and be completed by	Perfect Circle for the Design Team DLO for the Contractor	JCT	Internal - Building Services	£1,965,044		
226	Ingenium Parc Masterplan + Infrastructure						S	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Joanne Wood	R0130	£2,403,100	£611,500		£5,687,756	£5,687,756	0	0	31-Aug-18	30-Mar-21	30-Mar-21	0	Yes	Yes	Noel Walecki/ Kevin Snaith	Complete – McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. The revised surface water route will involve a complex dig additionally constrained by very limited access, ditches, underground stats, overhead HV lines and a small working area between permanent bodies of water within a nature reserve. Currently reviewing budget against outturn cost as a result of additional works post contract commencement.	Nov 2019: Approved budget increased by £37,044.30 to £5.68m due to additional costs of McMullen Road Roundabout and Salters Lane Cycle route. Spend managed by Highways and additional funding sourced from underspends on overall NPfIF programme. Currently projecting to be on budget with all outstanding work provided for (including contingencies). Estimates have been requested from DBC Highways for an extension to the Spine Road to provide access to Phase 2 plot.	Spine Road. Value £961,551, DBC Highways, Term Contract Phase 2 Ecological mitigation: Planting & seeding – delayed due to bad weather and waterlogging. To restart 6th March 2020. Value £148,346 Brambledown Construction, Contract Type: NEC Short Contract	1. Spine Road 2. Phase 2 Ecological mitigation; Planting & seeding	Term Contract NEC Short	DBC highways Brambledown Construction	1. £961,551 2. £148,346		

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Project Ref Number	Project Title	Stage					Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CP3 Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	CP3 Define	CP4	CP5																					Progress / Plan / Schedule	Budget	Issues				
228	Feethams House						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Jenny Dixon and Jane Sutcliffe Project/ Richard Storey PM-building delivery	D0161	£246,000	£8,500,000	£8,500,000	£8,460,880	-0.16%	-£39,120	30-Jul-19	31-May-20	15-May-20	0	Yes	Yes	Tim Rainford (Nappers)	Project complete and handed over. Deep Ocean and NHS currently occupying 5th and ground floors respectively. Outstanding works ref secure entry system.	currently 39k underspend.	Deep Ocean have gone into administration and no longer need their office in Feethams House. Discussions being had re surrendering premises. They are currently occupying under an agreement for lease (this was subject to satisfying conditions ref secure entry system - not yet completed). If DBC get Deep Ocean to Surrender then DBC will be liable for Empty Rates after 3 months. NHS occupying ground floor as vaccination centre - licence renewed with one month's notice by either party. Treasury have indicated that they will likely be interested in occupying Feethams House. Timescales and space requirements not yet confirmed.	Development agreement with Willmott Dixon for Design and Build	NEC3 ECC Option A	Willmott Dixon Construction	£8.065m	
231	Faverdale Project Development						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0137	£440,000	£440,000	£440,000	£440,000	0	0	01-Jun-18	30-Sep-20	30-Sep-20	0	Yes	Yes		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer and whether DBC progress with Stage 2 or transfers to Developer.	£372,000 remaining	Project delays associated with agreeing scope of stage 2: design appraisal and planning application scoping that reflect the works required to refine the masterplan, develop infrastructure designs and inform a pre-application planning enquiry and outline business case.	Stage 1: Feasibility, options appraisal and strategy	Framework agreement	Arup	£34,611	
233	Hybrid Innovation Centre						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Joanne Wood	R0157	£500,000	£500,000	£8,079,855	£8,007,857	0.09%	-£71,998	31-Dec-21	30-Jun-22	30-Jun-22	0	Yes	Yes	TBC	Planning Approval was granted on 25th February 2021. Stage 4 Design due to be frozen 31st March 2021. AMP due to be submitted from Willmott Dixon on 17th May 2021 with start of site planned for mid-late June 2021.	The budget is made up as follows:- ERDF - £4,739,855 TVCA £2,800,000 Building BF £480,000 Design Fund £70,000	Proposed site is heavily contaminated so remediation is required prior to any works starting.	SCAPE	PSDA	Willmott Dixon	£250,888	
234	Demolition at Union Street						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Brian Robson	R0160	£115,000	£115,000	£160,000	£160,000	0	0	14-Aug-20	14-Dec-20	14-Dec-20	0	Yes	Yes	Steel River	Demolition has been completed	Extra budget costs have been attributed to; Rat removal and extra asbestos removal and an extension to the bat license had to be sought (£45,000) Further budget costs are needed for problems with the party wall (TBC)	Party wall has been found to be more complicatedly tied into the British Heart Foundation building than first thought.	Demolition Framework		Thompsons of Prudoe	£115,000	
235	Demolition of Newstead Farm and Ivy House						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Brian Robson	D0172	£71,000	£71,000	£71,000	£71,000	0	0	30-Oct-20	20-Nov-20	20-Nov-20	0	Yes	Yes	Steel River	Demolition complete	Extra budget will be necessary to remove fly tipping regularly occurring along Snipe Lane	Bats were found in Newstead Riding Stables stopping work for a minimal time. Esh have requested to watch the foundation removals.	Demolition Framework		MGL Demolition	£71,000	
236	Clarks and Duckton's Yards Improvements						L	Economic Growth & Neighbourhood Services	Economic Growth	Chris Mains	Michael Bowron	D0172	£350,000	£350,000	£350,000	£500,000	1.00%	£5,000	31-Mar-21	12-Apr-21	30-Apr-21	18	Yes		DBC	Works to properties have commenced with the first doors installed. High level guttering and down pipe works to commence w/c 29/03/21. Conditions for LBC met and works commencing to entrances areas.	The original £350K was an estimated projection with a realistic deliverable amount of circa £500K. Works costs are circa £440K with the remainder fees and costs.	Main element of the works are projected to be completed by end of Lockdown on 12th April. Some residual and minor works which should not interfere with shop opening and trading will still be required and be completed as necessary.					
237	Central Park Mound Removal and Transformation						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Michael Bowron	R0172	£3,170,000	£3,170,000	£3,170,000	£3,170,000	#DIV/0!	0	31-Mar-22	31-Mar-22	31-Mar-22	0				Informal discussions were carried out with Willmott Dixon, they have proposed at NIL cost to DBC to assist in carrying out a review and feasibility of the site at a high level to establish concepts and requirements as well as high level costs. WD are currently working on the site in the development of the new Innovation Centre and as such know the site and its limitations and are ideally placed to work with DBC at this initial	Overall Budget for the site is circa £3,170K from which contaminated materials will be removed first leaving the balance for the Civils and Landscaping works.	Costs unknown at this time for elements of works until feasibility, Viability and Review carried out and agreed.				Circa £3,170,000	
238	Post House Wynd						L	Economic Growth & Neighbourhood Services	Economic Growth	Mark Ladyman	Michael Bowron	19294	£100,000	£100,000	£100,000	£50,000	-50.0%	£500,000	30-Apr-22	30-Apr-22	30-Apr-22	0	Yes	Yes	Mike Brown	The PHW project is a consequence of the Project Darling Initiative in that it has been designed to meet the requirements of the initiative in both improving the visual aesthetics of the area. The initial 3 properties proposed have been designed up and a Planning Application has been submitted with an expected decision late March 2022.	Original DBC approved Capital Budget of £100,001	As the PHW project is similar to and abuts the Yards Improvement project, close liaison is being held with the project Sponsor to merge later phases of the project into the Yards initiative which will release DBC capital funding to be used elsewhere.			To be DLO	£500,000	
239	Station Gateway East						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Richard Storey	R0149	£25,000,000	£21,630,045	£21,630,045	£21,630,045	0	0	31-Mar-24	31-Mar-24	31-Mar-24	0	Yes	yes	Napper	Stage 3 Design underway. Pre application Submitted returned 19th March. Stage 3 Design Freeze 9th April. Stage 3 Cost Estimate 2nd June. NR GRIP 3 Design Approval passed. Stage 4 Design commence July. AMP December	Stg 3 Interim cost estimate £20.6m. Highways Works by DBC £500k budget.	Continued Stage 3 design development progressing well through close integration with Network Rail.	Stage 3 & 4 Design	NEC Professional Services Development Agreement - through SCAPE	Willmott Dixon Construction	£1,052,609	
240	Station Gateway West						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0169					#DIV/0!	0				0											
241	Station Gateway Demolitions						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Brian Robson	R0165	£1,322,940	£1,322,940	£1,322,940	£1,322,940	0	0				0											
242	Station Gateway CPO & Acquisitions						L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0171					#DIV/0!	0				0											
317	Dolphin Centre Refurbishment						L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	D0125	£2,750,000	£2,850,000	£2,850,000	£2,850,000	0	0	30-Apr-16	05-May-16	30-Apr-16	-5	YES	YES	Todd Milburn	Works complete CP5 to complete.	Budget is made up of £2.75m Cabinet approval and additional £100k from Community Services	Works to external canopy complete	Willmott Dixon (Through SCAPE framework)	NEC ECC Option A	Willmott Dixon	£1,965,044	

Project Ref Number	Project Title	Stage				Status Symbol s = Triangle I = Circle H = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CDR Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	CP3 Define	CP4																						CP5	Progress / Plan / Schedule	Budget				
451	East Haven						L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Ian Stewart	IPM	£5,402,952	£5,402,952		£5,402,952	£5,402,952	0	0	30-Jun-21	01-Feb-23	01-Feb-23	0	Yes	Yes	Mike Brown	Design progressing. Access arrangements confirmed. Due to their being several DBC sites to develop and this one not being a higher priority site, it is likely it won't proceed until others are built out.	CP3 budget estimate being produced	Site drainage issues are delaying the planning submission.	Internal	in spirit of JCT	Internal	TBC
461	Allington Way - Phase 3						L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Ian Stewart	H6743	£8,623,253	£8,623,253	£8,638,250	£8,624,580	-0.2%	£-13,670	26-Feb-21	20-Dec-21	20-Dec-21	0	Yes	Yes	Mike Brown	Works progressing on time, on site. Inclement weather has affected progress. To date this has been absorbed within the programme, but if it continues it may delay completion.	On budget, but to be reassessed due to Covid19.	1. Homes England funding decision currently in abeyance. 2. Covid delayed works but currently, it only slightly impacts on the amount of activity on site.	Main works	In spirit of JCT	Building Services	£8,105,434	
462	Skinnergate Re-development						L	Economic Growth & Neighbourhood Services	Economic Growth	Mark Ladyman	Ian Stewart	H6743	£4,950,000		TBC	TBC		£-4,950,000	31-Mar-22	01-Jun-22	01-Jun-22	0	Yes	Yes	Mike Brown	Proposed site layout developed. Preparing planning application, but delays arising due to the potential requirement of having to retain an annexed non-listed building and Historic England not engaging due to Covid19. Planning application is to follow shortly, subject to receiving agreeable HE instructions.	Budget still being developed.	1. Initial surveys undertaken, which reveal major loss of structure to heritage building and adjacent property. Conservation Engineer's Plan has been drafted to support application to planning for preferred design. 2. Historic England attended site on 22 Sept for preplanning assistance. 3. Additional justifications prepared for HE to bolster case for the development. Await response prior to submitting planning application.					
468	Replacement Door Programme 2020/21						L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6240	£350,000	£350,000	£350,000	£350,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.	Reassessed due to Covid19, we will be unable to complete all properties anticipated.	Currently with procurement, full project is anticipated to be completed		In spirit of JCT		£350,000	
470	Hundens Lane area-structural repairs 2020/21						L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews	H6232	£280,000	£280,000	£280,000	£280,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0		Yes	Matthew Plews	Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.	Reassessed due to Covid19, we will be unable to complete all properties anticipated.	Works have been delayed due to Covid 19, works didn't start until September	Main contractor JTL Construction	In spirit of JCT		£280,000	
471	Communal Flat entrance door and door entry replacement						L	Economic Growth & Neighbourhood Services	Economic Growth	Cheryl Simmons	Matthew Plews		£170,000	£170,000	£170,000	£170,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0			Matthew Plews	Works have been delayed due to Covid 19, the works will start as soon as the government restrictions are eased.	Reassessed due to Covid19, we will be unable to complete all properties this year due to restrictions.	Currently with procurement, full project is anticipated to be completed		In spirit of JCT		£170,000	

Project Ref Number	Project Title	Stage			Status Symbol □ = Triangle ○ = Circle * = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Approved Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CP1 Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		Progress / Plan / Schedule	Budget	Issues																												
626	Feethams Crossing				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP802/TO605	£255,000	£255,000		£266,167	£266,167	0	0	31-Mar-19	31-Mar-20	31-Mar-20	YES	YES	YES	Noel Walecki	Scheme Complete.	CP1 Budget made up of s106 £126,167 ( £115,000 + indexation) and LTP £140,000	None	DBC	Agreed Contract Rates	DBC	£177,144
628	Haughton Road/Tornado Way				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP722	£1,367,433	£1,539,433		£1,539,433	£1,539,433	0	0	31-Mar-20	31-Mar-20	07-Sep-20	160	NO	YES	Noel Walecki	Scheme to include VRS on Arnold bridge + extra surfacing on Haughton Road. Scheme complete awaiting drainage costs.	Budget comprises £1,367,433 NPIF + £172,000 LTP match funding	None	DBC	Agreed Contract Rates	DBC	£1,051,053
631	Rotary Way cycleway				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP801	£320,000	£320,000		£320,000	£320,000	0	0	31-Mar-19	31-Mar-20	31-Mar-20	0	YES	YES	Noel Walecki	Scheme complete. Awaiting final costs.	Budget comprises £218,000 Local Growth Fund + £100,000 LTP match funding	None	DBC	Agreed Contract Rates	DBC	£252,034
633	McMullen Road Roundabout				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP717	£1,287,000	£1,287,000		£1,287,000	£1,287,000	0	0	30-Sep-20	30-Sep-20	30-Sep-20	0	Yes	Yes	Noel Walecki	Scheme complete. Awaiting agreement on final costs.	Wholly funded by NPIF grant	None	DBC	Agreed Contract Rates	DBC	£1,084,828
634	Yarm Road/Lingfield Way Junction				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP721	£1,043,000	£1,043,000		£1,043,000	£1,043,000	0	0	31-Mar-20	31-Mar-20	25-Sep-20	178	Yes	Yes	Noel Walecki	Scheme complete. Awaiting agreement on final costs.	Budget comprises £1,003,000 NPIF grant + £40,000	None	DBC	Agreed Contract Rates	DBC	£588,873
636	S & D Trackbed				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Sue Dobson	Sue Dobson	TP922	£237,033	£237,033		£237,033	£237,033	0	0	30-Jun-20	31-Mar-21	31-Mar-21	0	YES	YES	Noel Walecki	Planning approval was received on 20th August 2019. Scheme substantially complete. Retention held due to grass seeding works	Grant awarded November 2019 Funding is £212,933.94 grant from the Rural Payments Agency + £24,099 LTP	None	Ecology, Tree Survey & Heritage Impact Assessment	Quote	Brambledown Landscapes	£212,934
637	Allington Way Cycle Route				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP901	£273,000	£273,000		£273,000	£273,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	Yes	Yes	Noel Walecki	Complete	Funding is £23,5000.00 LGF & £38,000.00 LTP	None	DBC	Agreed Contract Rates	DBC	£301,165
638	Robots Yard Car Park				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP719	£83,000	£83,000		£143,000	£143,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0	Yes	Yes	Noel Walecki	Scheme complete. Awaiting final costs currently being prepared.	Budget composes £143,000 LTP	None	DBC	Agreed Contract Rates	DBC	£143,000
639	Victoria Road Access to Station				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP818	£1,025,000	£1,025,000		£1,025,000	£1,025,000	0	0	31-Mar-20	30-Jun-21	30-Jun-21	0	Yes	Yes	Noel Walecki	Signed offer letter received from TVCA. Currently on site.	Funding is £675,000 LGF + £50000 Development Fund +£300,000 LTP	None	DBC	Agreed Contract Rates	DBC	
640	A68 Woodland Road				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP620	£460,000	£460,000		£555,000	£1,600,000	188.3%	£1,045,000	31-Mar-22	31-Mar-22	31-Mar-22	0	Yes	Yes	Noel Walecki	Scheduled for 2021/22	Funding is £360,000 LTP + £100,000 Section 106 developer contribution	None	DBC	Agreed Contract Rates	DBC	Unknown
641	Walking/Cycling Route Ingenium Parc				█	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP726/TP714	£171,000	£171,000		£171,000	£171,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	Yes	Yes	Noel Walecki	Scheme complete.	Funding is £81,000 NPIF + £90,000 LTP	None	DBC	Agreed Contract Rates	DBC	Part of McMullen Road roundabout scheme

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Project Ref Number	Project Title	Stage			Status Symbol s = Triangle t = Circle H = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CPDR Notifiable Project	Principal Designer	Progress Report			Contracts In Place <small>(Please provide information on the contracts that are in place as part of the Project)</small>	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2	CP3 Define																						CP4	CP5	Progress / Plan / Schedule				
														£125,321,209	£126,196,421																	

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**Capital 2020-21 Spend Summary - Financing by Department**

Line		GF Corporate Resources £M	HRA Capital Receipts £M	Supported Borrowing £M	HRA Borrowing £M	Departmental Borrowing £M	Revenue Contribution £M	Capital Contributions £M	Capital Grants £M	Total £M
1	<b>Capital Expenditure</b>									
	People								2.745	<b>2.745</b>
2	Economic Growth & Neighbourhood Services & Resources	9.982	0.684		5.750	1.520	0.146	0.029	8.972	<b>27.083</b>
3	<b>Department Total</b>	<b>9.982</b>	<b>0.684</b>	-	<b>5.750</b>	<b>1.520</b>	<b>0.146</b>	<b>0.029</b>	<b>11.717</b>	<b>29.828</b>
4	Prudential Borrowing - Leasable Assets (not budgeted)	-	-	-	-	0.047	-	-	-	<b>0.047</b>
5	<b>Total Capital Expenditure</b>	<b>9.982</b>	<b>0.684</b>	-	<b>5.750</b>	<b>1.567</b>	<b>0.146</b>	<b>0.029</b>	<b>11.717</b>	<b>29.875</b>
	<b>Resources</b>									-
6	Approved	59.279	0.684	-	20.827	6.877	0.736	1.109	79.931	<b>169.443</b>
7	Recommended additional approvals	0.143		-	-		0.241	0.100		<b>0.483</b>
8	Leasable Assets					0.047				<b>0.047</b>
9	<b>Total Resources</b>	<b>59.422</b>	<b>0.684</b>	-	<b>20.827</b>	<b>6.924</b>	<b>0.977</b>	<b>1.209</b>	<b>79.931</b>	<b>169.973</b>
10	<b>Approved / (Unapproved) Resources C/F (Line 9 - 5)</b>	<b>49.440</b>	-	-	<b>15.077</b>	<b>5.357</b>	<b>0.831</b>	<b>1.180</b>	<b>68.214</b>	<b>140.098</b>

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<b>Capital Programme Summary</b>							
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
<b>Department</b>	<b>Budget 2020/21</b>	<b>Spend as at 31/3/20</b>	<b>Resources Available 2020/21</b>	<b>Spend 2020/21</b>	<b>Expected Outturn</b>	<b>Variance</b>	<b>Resources c/fwd to 2021/22 (before para. 23 adj.) £M</b>
	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>
			<b>(A - B)</b>			<b>(E - A)</b>	<b>(C - D)</b>
<b>Economic Growth &amp; Neighbourhood Services &amp; Resources</b>	265.616	102.619	<b>162.997</b>	27.083	<b>265.397</b>	<b>(0.219)</b>	135.914
<b>People</b>	8.340	1.411	<b>6.929</b>	2.745	<b>8.340</b>	-	4.184
<b>Totals Excluding Leasable assets</b>	<b>273.956</b>	<b>104.030</b>	<b>169.926</b>	<b>29.828</b>	<b>273.737</b>	<b>(0.219)</b>	<b>140.098</b>
<b>Prudential Borrowing Leasable Assets</b>	0.047	-	<b>0.047</b>	0.047	<b>0.047</b>		-
<b>Total Capital Expenditure 2020/21</b>	<b>274.003</b>	<b>104.030</b>	<b>169.973</b>	<b>29.875</b>	<b>273.784</b>	<b>(0.219)</b>	<b>140.098</b>

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<b>General Fund Capital Receipts &amp; Corporate Resources</b>		
<b>Line No</b>	<b>Sites</b>	<b>2020/21 £M's</b>
1	Brought Forward from 2019/20	1.746
	<b>Sales Completed</b>	
2	Swinburne Road	0.071
3	Stag House Farm	1.382
	<b>Total</b>	<b>3.200</b>

<b>Capital Receipt Analysis</b>		
8	Brought Forward from 2019/20	1.746
9	Receipts received in 2019/20	1.454
		<b>3.200</b>
10	Less receipts used to finance expenditure	(2.538)
11	Less earmarked receipts	(0.371)
12	<b>Capital Receipts carried forward to 21/22</b>	<b>0.291</b>

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## ECONOMY AND RESOURCES SCRUTINY COMMITTEE 1 JULY 2021

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### ECONOMY AND RESOURCES SCRUTINY COMMITTEE – WORK PROGRAMME

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#### SUMMARY REPORT

#### Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the next Municipal Year and to consider any additional areas which Members would like to suggest should be included.

#### Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the next Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure.

#### Recommendation

4. Members are requested to consider and approve the attached draft work programme as the agreed work programme and consider any additional items which they might wish to include.

**Elizabeth Davison**  
**Group Director of Operations**

#### Background Papers

There were no background papers used in the preparation of this report.

Shirley Wright: Extension 5998

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the five themes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.

Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed :-

Note - the SCS is currently under review and is due to be considered further at a meeting of Council on 15 July 2021

SCS Outcomes :	Three Conditions :
Children with the Best Start in Life	Build Strong Communities
More Businesses more jobs	Grow the Economy
A safe and caring community	Spend Every Pound Wisely
More people caring for our environment	
More people active and involved	
Enough support for People when needed	
More people healthy and independent	
A place designed to thrive	

6. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake.

### Forward Plan and Additional Items

7. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims. A revised process for adding an item to a previously approved work programme, has been agreed by the Monitoring and Co-ordination Group.
8. Details of the items included on the Forward Plan has been attached at **Appendix 2** for information.

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**ECONOMY AND RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME**

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer</b>	<b>Scrutiny's Role</b>
<b>RESOURCES</b>			
Sickness Absence Year-end out-turn	To be circulated to Members of the Scrutiny Committee as a briefing note	Brett Nielsen/Helen Whiting	N/A
Health and Safety Year end out-turn	To be circulated to Members of the Scrutiny Committee as a briefing note	Brett Nielsen/Joanne Skelton	N/A
Workforce Strategy	Presentation to be arranged	Brett Nielsen/Helen Whiting	N/A
Performance Management Framework	6 January 2022  Note - some work to be undertaken prior to January 2022 via a Task and Finish Review to look at the indicators within the remit of this Scrutiny Committee and those to be reported	Relevant Assistant Directors	To understand/monitor and challenge the indicators
Medium-Term Financial Plan - Monitoring	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee  1 July 2021 (item elsewhere on this agenda) 4 November 2021 3 February 2022	Brett Nielsen	To contribute and challenge the Medium-Term Financial Plan and assist with the implementation and development of the required savings

Project in a Box	Presentation to be arranged July 2021	Brian Robson	To demonstrate the new project management system to Members
Medium-Term Financial Plan	December - January	Brett Nielsen	To provide a response to Cabinet on the proposals in relation to the Medium-Term Financial Plan
Capital Programme and project Position Statement	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee  1 July 2021 (item elsewhere on this agenda) 2 September, 2021 4 November 2021 3 February 2022	Brian Robson	To look at the position
Complaints, Compliments and Comments - Annual Report 2019/20	2nd September 2021	Lee Downey	To look at the position
Complaints Made to Local Government Ombudsman	2 September 2021  Update report circulated to Members (November 2020)	Lee Downey	To consider the outcome of cases which have been determined by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO) and forward any view to Cabinet
Customer Services and Digital Strategy	Presentation to be arranged – To be programmed	Anthony Sandys	To brief Members on the work being undertaken
Department for Works and Pension	Presentation to be arranged – To be programmed	Anthony Sandys	To brief Members on the process and position

– Universal Credit			
Council Tax Support Scheme	4 November, 2021	Anthony Sandys	To provide comment to Cabinet on the proposed scheme
Procurement	To be programmed	Luke Swinhoe	To look at work and services of the North East Purchasing Organisation (NEPO) and the Authority's contract spend
Strengthening Families Programme	Work to be undertaken via a Task and Finish Review Group to look at the spend across the Programme	Brett Nielsen/Jane Kochanowski	To look at the spend across the Programme
<b>ECONOMY</b>			
Business Week 2021	Presentation to be arranged November 2021	Mark Ladyman	To update Scrutiny
Investment Fund	2 September 2021	Brett Nielsen	To consider progress against the agreed investments being funded through the Investment Fund.
Economic Strategy	To be considered 4 November 2021	David Hand	To scrutinise progress of the Strategy Action Plan against outcomes and understand relationship with Tees Valley SEP and Local Plan.
Housing Strategy	To be considered 4 November 2021	David Hand	To scrutinise progress of the Strategy Action Plan against outcomes.

Towns Fund	Presentation to arranged July 2021	Mark Ladyman	To update Scrutiny on the investment plan
Business Grant Scheme – Additional Restrictions Grant	1 July 2021 (Item elsewhere on this agenda)	Mark Ladyman	To update Members on the scheme
Broadband Infrastructure in Darlington 2012-20	6 January 2022	Jochen Werres	To scrutinise progress of the Broadband Delivery (BDUK) and Local Full Fibre Network (LFFN) programmes
Climate Change	2 September, 2021	Cabinet Member	To update on the work of the Review Group



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**FOR THE PERIOD: 2 JUNE 2021 - 31 OCTOBER 2021**

Proposed Waiting Restrictions on Woodland Road, Outram Street and Duke Street	Cabinet 6 Jul 2021
Revenue Budget Outturn 2020/21	Cabinet 6 Jul 2021
Revenue Budget Monitoring - Quarter 1	Cabinet 6 Jul 2021
Schedule of Transactions	Cabinet 6 Jul 2021
Xentrall Shared Services Annual Report	
Annual Review of the Investment Fund	Cabinet 7 Sep 2021
Complaints Made to Local Government Ombudsman	Cabinet 7 Sep 2021
Complaints, Compliments and Comments Annual Reports 2019/20	Cabinet 7 Sep 2021
Rail Heritage Quarter Update	Cabinet 7 Sep 2021
Restoration of Locomotion No 1 Replica	Cabinet 7 Sep 2021
Regulatory Investigatory Powers Act (RIPA)	Cabinet 7 Sep 2021
School Term Dates 2022/23	Cabinet 7 Sep 2021
Tees Valley Energy Recovery Facility	Cabinet 7 Sep 2021
Council Fleet	Cabinet 7 Sep 2021
Annual Procurement Plan 2021/22 - Update	Cabinet 5 Oct 2021
Treasury Management Annual and Outturn Prudential Indicators 2020/2021	Council 25 Nov 2021 Cabinet 5 Oct 2021

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